

RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

Held January 13, 2020

**Regular Council meeting**

7:00 P.M. – The regular council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the pledge of allegiance.

**The roll was called:**

Council Member Dennis Burdue P  
 Council Member Stuart Jones P  
 Council Member Jeri Leigh Siss P  
 Council Member David Troike P  
 Council Member  
 Council President Robert James P

**Ex officio members:**

Fiscal Officer Michelle Henke P  
 Records Clerk Laurie Beran P  
 Law Director Michelle Nedwick P

**Acceptance of David Troike absences due to medical reasons.**  
 Jeri Leigh Siss second.

Robert James move to accept.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss			X	
Troike				x
James	x			
<i>Total vote</i>	3		1	1

**Acceptance of agenda for 1/13/2020**

Stuart Jones move to accept. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike				X
James	x			
<i>Total vote</i>	4			1

**Approval of minutes for 12/9/2019**

Robert James move to accept. Stuart Jones second

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike				X
James	X			
<i>Total vote</i>	4			1

**Visitors**

Scott Dolan 220 W Main St., Jed Willis 106 Kenwood St.

**Mayor's Report**

ODOT letter regarding change of speed limit and road signs on W. Main St. – council would like a letter sent regarding their disagreement with ODOT's opinion, invite them to a meeting.

Inquiry on alternative trash removal from Mr. Davey, he will be back in touch in the coming month.

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NOACA Membership                      Dennis Burdue move to not pay membership fee. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troiike				X
James	x			
<i>Total vote</i>	4			1

**Law Director Report**

**Fiscal Officer**

Payment listing 12/9/19 – 1/9/20, December management reports, November reconciliation  
Acceptance of financial reports                      Robert James move to accept reports. Jeri Leigh Siss second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troiike				x
James	X			
<i>Total vote</i>	4			1

Email reports Thursday prior to meeting. Robert James move. Jeri Leigh Siss second

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troiike				x
James	X			
<i>Total vote</i>	4			1

Kim Green restitution update \$57,668.12 has been paid.  
Finance committee meeting will be January 20, 2020 at 4:30 p.m.

**Records Clerk**

Committee meeting minutes

2019 Building Permits: 1 Commercial, 74 Residential. Residential permits were up 32% from the previous year. 1 business and 1 resident were assessed additional fees for building without a permit.

2019 Contractor Permits: 51, increase of 24% from the previous year.

2019 Zoning Permits: 18, increase of 20% from the previous year.

**Ordinances**

Ordinance No. 1644-20                      **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GATCHELL GRANT RESOURCES, LLC TO DEVELOP A SPECIFIC GRANT AT A COST NOT TO EXCEED \$695.00, AND DECLARING AN EMERGENCY**

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Jeri Leigh Siss move to suspend the rules and pass Ordinance #1644-20 as an emergency on its first reading. Robert James second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	xxx			
<b>Jones</b>	xxx			
<b>Siss</b>	xxx			
<b>Troiike</b>				x
<b>James</b>	xxx			
<i>Total vote</i>	4			1

Ordinance No. 1645-20      **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL AGREEMENT WITH EMERGENCY SERVICES MARKETING CORP., INC., FOR SERVICES TO THE SOUTH AMHERST VOLUNTEER FIRE DEPARTMENT, AND DECLARING AN EMERGENCY**

Robert James move to suspend the rules and pass Ordinance # 1645-20 as an emergency on its first reading. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	xxx			
<b>Jones</b>	xxx			
<b>Siss</b>	xxx			
<b>Troiike</b>				x
<b>James</b>	xxx			
<i>Total vote</i>	4			1

**Resolutions**

**Appropriations**

**Committees:**

**Service**

Trucks are ready to go. Salting the road needs to be discretionary.

North of 313 Annis Rd. (Richard Cremeans) the ditch almost entirely closed from the dirt that was placed along the edge from the road dressing. Council member Burdue suggested putting grindings down.

**Bldg. & Grounds**

**NOPEC** should be releasing grant money in the next month. The mayor is asking for HVAC Contractor recommendations. Council member James asked to have the engineer spec out a new system and suggested that the system be online so that it can be monitored remotely.

**Ordinance**

- 1528-16 Appointing a prevailing wage coordinator
- 1501.01 (Fire Prevention Code) update wording to read “in its current edition”
- 1129.04 (Zoning) distance away from lot line from 5’ to 8’
- Update of traffic codes
- Social Media Policy

Next meeting will be on January 27<sup>th</sup> at 6:30 p.m.

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**Audit/Finance**

The Audit committee will meet on January 20<sup>th</sup> at 4:30 p.m.

**Safety**

**Fire**

Received BWC Safety grant for washer and dryer. Applying for a grant to cover the cost of air packs.

**Police**

Citations – 15 speed 1 failure to control      Calls for service – 4  
Brake lights on Cruiser 223 have been repaired. Chief Frazier asked if an officer need to be scheduled for committee meetings. The law director suggested for the time being that we keep an officer on.

**Cemetery**

Next meeting will be on February 12<sup>h</sup> at 6:00 p.m.

**BPA**

Project for 2020 is to replace older fire hydrants.

Next meeting will be on January 27<sup>th</sup> at 6:00 p.m.

**Park**

In 2019 Thomas Pellittieri became the boards newest member. The Community Picnic was enjoyed by those in attendance and the board has implemented a “green” pesticide policy and will be planting small pollinator garden patches in 2020.

Next meeting will be February 6<sup>th</sup> 7:30 p.m.

**Zoning**

Next board meeting will be January 22, 2020 at 7:00 p.m. if needed.

**Old/New Business**

Council member Burdue inquired if the linemen cutting trees have to pay income tax. Fiscal officer said a person must work thirty (30) days. Peck & Gambish will be at the February 10<sup>th</sup> council meeting to present their annual report and can clarify who must pay income tax when working within village limits.

Recycle grant – looking to put another dog waste station at the park, road barricades for emergency, fence at the cemetery by the service building.

Council seat vacancy vote 1/27/20 at 7:00 p.m. with committee meeting to be held immediately following. Scott Dolan introduced himself to council.

Council member Siss asked if committee assignments would be changed. The mayor stated that the assignments should wait until we have a full complement of council members.

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Jeri Leigh Siss move to table newsletter. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike				x
James	X			
<i>Total vote</i>	4			1

**Adjournment**

Jeri Leigh Siss move to adjourn. Stuart Jones second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski

**RECORD OF PROCEEDINGS**  
**Minutes of Village of South Amherst Meeting**

January 27, 2020

**Special Council meeting**

7:00P.M. – The special council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue           P  
 Council Member Stuart Jones           P  
 Council Member Jeri Leigh Siss        A  
 Council Member David Troike           P  
 Council Member  
 Council President Robert James        P

**Ex officio members:**

Fiscal Officer Michelle Henke  
 Records Clerk Laurie Beran           P  
 Law Director Michelle Nedwick       P

*(EA – excused absences)*

**Visitors:** Scott Dolan 220 W Main St, Jed Willis 106 Kenwood

**Acceptance of agenda for 1/27/2020** Robert James move to accept agenda. Stuart Jones second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>				X
<b>Troike</b>	X			
<b>James</b>	X			
<i>Total vote</i>	4			1

Stuart Jones move to open the floor for nominations for the vacant council seat. David Troike second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>				X
<b>Troike</b>	X			
<b>James</b>	X			
<i>Total vote</i>	4			1

Three letters were received for the vacant seat from: Scott Dolan, Michele Jeffers and Jed Willis.

Robert James move to nominate Jed Willis, Stuart Jones second. No other nominations.

Robert James move to close nominations, Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>				X
<b>Troike</b>	X			
<b>James</b>	X			
<i>Total vote</i>	4			1

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**Council Vacancy** vote for Jed Willis

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss				X
Troike	X			
James	X			
<i>Total vote</i>	4			

Law Director will verify if the nominated person has to run for election in 2 years (the next municipal election).

Mayor Leshinski swore in Jed Willis to the vacant council seat.

**Adjournment**

David Troike move to adjourn.

Respectfully submitted,

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Fiscal Officer Michelle Henke

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Mayor David Leshinski

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February 10, 2020

**Council meeting**

7:00 P.M. – The special council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue     P  
 Council Member Stuart Jones       P  
 Council Member Jeri Leigh Siss     EA  
 Council Member David Troike        P  
 Council Member Jed Willis           P  
 Council President Robert James     P

**Ex officio members:**

Fiscal Officer Michelle Henke       P  
 Records Clerk Laurie Beran         P  
 Law Director Michelle Nedwick      P

*(EA – excused absences)*

**Approve absence of Jeri Leigh Siss due to work**

David Troike move to approve absence. Stuart Jones second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss				x
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Acceptance of agenda for 2/10/2020** Stuart Jones move to approve agenda. David Troike second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss				X
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Approval of minutes 1/13/2020** Robert James move to approve minutes. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss				X
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Visitors**

John Peck from Peck & Gambish submitted the yearly financial report (exhibit A)

**Mayor's Report**

Nominations for council president

Jed Willis move to open the floor for nominations. Dennis Burdue second.

Jed Willis move to nominate Robert James. Stuart Jones second.



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Jed Willis move to close nominations and elect Robert James as council president. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
Jones	X			
Siss				x
Troiike	X			
Willis	X			
James	X			
Total vote	5			1

Robert James move to nominate the mayor as the street commissioner. Jed Willis second

	Aye	Nay	Abstain	Absent
Jones	X			
Siss				x
Troiike	X			
Willis	X			
James	X			
Total vote	5			1

**NOPEC Grant**

Dumpster Days – April 17 – 18, October 16 -17

Village Wide Rummage Sale, August 14-16 (Fri. – Sun.)

ODOT Bridge Inspection W Main St by the entrance to Evergreen Cemetery, passed.

**Law Director Report**

**Fiscal Officer**

Financial Reports: December Bank Recon, Payment Listing, Fund Summary, Revenue Summary, Appropriation Summary. Reports were presented to council.

The 2020 Permanent Appropriations Budget vote will be held at a public hearing on March 9<sup>th</sup> at 6:45 p.m. Add Insurance renewal to committee meeting under finance.

Year-end close is completed except for the completed Hinkle Notes from Harris (auditor).

**Records Clerk / Building**

Newly Elected Officials Training is Saturday, April 4, Independence.

**Ordinances**

Ordinance No. 1646-20      **AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 1129.04 (d) AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 1129.04 (d) AND DECLARING AN EMERGENCY** (detached garages & accessory buildings to be 8 foot from property line)

Robert James move to suspend the rules and pass as an emergency Ordinance No. 1646-20. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>				x
<b>Troiike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<b>Total vote</b>	5			1

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**Ordinance No. 1647-20      AN ORDINANCE REPEALING EXISITNG SOUTH AMHERST CODIFIED ORDINANCE SECTION 1501.01 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 1501.01 AND DECLARING AN EMERGENCY (Fire Code)**

Robert James move to suspend the rules and pass as an emergency Ordinance No. 1647-20.  
Stuart Jones second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>				xxx
<b>Troike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<i>Total vote</i>	5			1

**Ordinance No. 1648-20      AN ORDINANCE APPOINTING JED WILLIS AS PREVAILING WAGE COORDINATOR, AND DECLARING AN EMERGENCY**

David Troike move to suspend the rules and pass as an emergency Ordinance No. 1648-20.  
Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>				x
<b>Troike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<i>Total vote</i>	5			1

**Ordinance No. 1649-20      AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING CO., INC. FOR PROFESIONAL ENGINEERING AND SURVEYING SERVICES FOR ANNIS ROAD REHABILITATION PROJECT PHASE 2, AND DECLARING AND EMERGENCY**

David Troike move to suspend the rules and pass as an emergency Ordinance No. 1649-20.  
Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>				x
<b>Troike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<i>Total vote</i>	5			1

**Ordinance No. 1650-20      AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S), AND DECLARING AN EMERGENCY**

Robert James move to suspend the rules and pass as an emergency Ordinance No. 1650-20. Jed Willis second.

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	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			
Siss				x
Troiike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	5			1

**Resolutions**

Resolution No. 639-20                    **A RESOLUTION AUTHORIZING BRAMHALL ENGINEERING & SURVEYING CO., INC ON BEHALF OF THE VILLAGE OF SOUTH AMHERST, OHIO TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**

Dennis Burdue move to suspend the rules and pass as an emergency Resolution No. 639--20. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			
Siss				x
Troiike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	5			1

**Appropriations**

Temporary Appropriation Ordinance No. 257                    **AN ORDINANCE TO APPROPRIATE MONEY FOR THE RESPECTIVE FUNDS FOR THE CURRENT EXPENSES FOR THE PERIOD OF JANUARY 1, 2020 TO MARCH 31, 2020 INCLUSIVE**

Dennis Burdue move to pass Temporary Appropriation Ordinance No. 257. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss				x
Troiike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Committees:**

**Service**

Keep snow off end of sidewalks when plowing, where appropriate.

**Bldg. & Grounds**

Council member James is still researching companies to replace the HVAC in the town hall.

**Ordinance**

Traffic codes, Social Media Policy, Cemetery benches, Dog Waste – Park, Parking vehicles in the front yard.

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**Audit/Finance**

Audit will meet second Wednesdays of the month at 7:00 p.m. starting March 11<sup>th</sup>.  
Department Budget Hearing will be held on 2/24 at 7 p.m. with committee meeting to follow.

**Safety**

**Fire** Total runs for January: 23  
EMS – 14 MVA – 3 Mutual Aids – 4 Misc. – 2  
Annual 7 Card Stud card party will be February 23<sup>rd</sup> at 1:00 p.m., call Jim Becker if interested. The Steak Fry will be March 7<sup>th</sup>.

**Police**

Citations – 27 speed, 1 red light, 1 exp. drivers license, 1 school zone, 1 exp. registration  
Calls for service – 4  
Department paperwork has been updated. The department will be attending training at LCCC at the end of the month and will also be getting re-certified in CPR, First-Aid, AED, tourniquet and Narcan.

**Cemetery**

Next meeting will be on February 12<sup>h</sup> at 6:00 p.m.

**BPA**

Council member James asked when David Faight would be attending a BPA meeting. The mayor stated that BPA member Faight was supposed to be attendance at tonight's meeting but was unwell.

The watermain break on Annis Rd. was fixed and will need to be repaved in the spot that was dug-up. The mayor recommended having the company that initially did the road this past summer be the ones to do the patch work. There is still approximately 2500' of waterline to be replaced for the Annis Rd. project to be completed at an approximate cost of \$201,000.00. The board wants to complete the project in increments of 500'. Council members voiced their dissatisfaction at this proposal. The sentiment was that an engineer should be used, more money would be spent over time due to rising cost and that material and labor cost would be less expensive by completing the project at one time and obtaining a more competitive bid.

The watermain break on W. Main St. in front of the school is the service line to the school and the district is responsible for the repair of the road. Diggers of Ohio will be billing for the school. Council member James requested a call to ODOT in order to verify the specifications for repairing a state route.

Next meeting will be on February 24<sup>th</sup> at 6:00 p.m.

**Park**

Dog Waste ordinance to include all village property, not just the park. Cottonwood tree in the front circle to be removed.

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Next meeting will be on March 5<sup>th</sup> at 7:30 p.m.

**Zoning**

Next meeting will be February 19<sup>th</sup> at 7:30 p.m.

Renewal application for placement of farmland in an agricultural district.

**Old/New Business**

Council member Troike volunteered to arrange a time for arborist from Monster Tree to speak with council regarding the type of trees that should be planted along Main St.

Council member Burdue inquired if the Air BnB on Charles St. pays a business tax. Mayor Leshinski asked Peck & Gambish to investigate.

**Adjournment**

David Troike move to adjourn. Dennis Burdue second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski

**RECORD OF PROCEEDINGS**  
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March 9, 2020

**Council meeting**

7:00 P.M. – The special council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue           P  
 Council Member Stuart Jones           P  
 Council Member Jeri Leigh Siss       P  
 Council Member David Troike           P  
 Council Member Jed Willis               P  
 Council President Robert James       P

**Ex officio members:**

Fiscal Officer Michelle Henke       P  
 Records Clerk Laurie Beran       P  
 Law Director Michelle Nedwick   EA

*(EA – excused absences)*

**Acceptance of agenda for 3/9/2020** Stuart Jones move to approve agenda. David Troike second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	x			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

**Approval of minutes 2/10/2020** Robert James move to approve minutes. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>			x	
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6		1	

**Visitors:**

Legacy Waste & Recycling – Matt Kretchmer, CEO presented information to council regarding the services that his company could provide to the community. The company has provided business service for five (5) years and residential for two (2) years. Subscription service can be available for the village as a whole, long term consistency, local customer service. The company would need at least one hundred (100) homes in order to begin service. Further discussion will be held at the March 23, 2020 committee meeting.

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Thomas Pellittieri 107 White Birch Way - Seeing that the park was closed for winter, the issue we have had with a resident letting his dog run loose and defecating on park property is now taking him over to the former water plant.

***Mayor's Report***

ODOT Grant – the state is offering a grant for 100%, various guard rail upgrade, signals for emergency vehicles, etc. The mayor would like suggestions brought to the committee meeting on March 23, 2020 of different projects that could be proposed. Council member Siss move to send ODOT Grant to Service Committee. Stuart Jones second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	x			
Troike	X			
Willis	X			
James	X			
Total vote	6			

Summary of Mayor's Annual Report: water meters were replaced throughout the village, replaced 500' of waterline on Annis Rd, updated lighting on village trucks, added a second service worker, removal of piles from the service garage, paved a section of Annis Rd and upgrades to computer security, gutters replaced on the hall and stonework repair was done on the hall and fire station.

Oberlin Municipal Court received \$12,000.00 + in fines from SAPD citations.

Mayor's Court - Council member Willis inquired as to where we stand on Mayor's Court being a reality. Mayor Leshinski stated that he is waiting on the committee to review the information that was passed out regarding court cost, fees, etc.

***Law Director Report***

***Fiscal Officer***

Financial Reports: payment listing 2/5-3/4/20, February management reports January & February Reconciliation reports were presented.

Direct payroll deposit has proven to be successful. There are a few people still not on it, will be working on those in order to be 100% direct deposit.

2020 Local Government Officials conference 4/7-4/9 – strongly recommend a council member attend.

Kim Green update – Council member Robert James asked the letter from attorney, Andrew Vorhees be read (see attachment A). *The following conversation is verbatim starting at 58:09.*

FO: "The reason we were given this attorney and his firm is because they specialize in collections, which is apparently the only route we have. It's not because somebody didn't do anything, the Village is the victim. So, after discussing this with him, I hate to say, but you're the victim. And there is nothing you can do; it is between the state

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(Ohio) and her attorney.

RJ: Correct.

FO: "He ( Andrew Vorhees, attorney) was surprised at the sentence, he said he was rather shocked at the sentence.

RJ: "The only time we can do anything is if she stops paying?"

FO: "Yes."

RJ: "When she stops paying, we can go after her balls to the wall!"

FO: "Absolutely,"

RJ: "Which she is not going to, because she knows what a good deal she's got."

FO: "He (the attorney) said, yes, she could be under the impression that once I'm out of probation, I'll stop paying. But, he said your Certificate of Judgement is good until the debt is paid off. And usually, it is not written, most people just kinda, certificate of judgement? Amount paid in full or something like that. It is written for the full amount which is \$677,000.00. If she goes to sell her house or whatever, he said when they do a title search and that comes up just as if she had a second mortgage, third mortgage or whatever."

RJ: "They liened everything in her name, John checked on it. Everything in her name is on a lean, anything. That's why her kids are buying, that car she drives is in Alex's name."

FO: "And like we talked about; we went through the restitution plan line by line. So, for instance if she was supposed to split her tax refund? He (attorney) said, you would receive that right from the IRS, No, we haven't received it. But that is so simple for her to change, she just goes to her employer and says, "I'm gonna reduce my withholding." And that's fine.

RJ: "And then you get nothing back, exactly which I would have done as well, because that's just smart."

FO: "Flip side of this, I said, "well who's to say she can't get a home equity line or that type of credit/cash? He said, "Well no, that is in the title search. I know this isn't going to be comforting to anyone but were fortunate enough that she's paid during this time. We go after people that have never made payment and it's very common. You are the victim, the Village is the victim."

RJ: "The thing is she can't even take the house out of her name, with her and John. Okay. This is what my attorney told me; you can't go after John because you can't prove he absolutely assisted in any of this. He might have known about it which is not illegal to have knowledge, he did not assist."

FO: "He was not charged."

RJ: "Correct. So, we can't go after his pension. We can't go after anything with John, period."

FO: "No, he (attorney) said, as part of the collection if she stops paying"... (interrupted)

RJ: "Yes, then we can go after him. Because its stated in there."

FO: ... "He (John Green) said that he was going to volunteer..."

RJ: ... "If she quits paying. But his pension we can't touch and ... that's where the money's at. The house is worth 20 grand, 30 grand, they owe a ton of money on it. They bought all those cars and put in the kid's name. They're smart, smart thieves."

FO: "If she stopped paying, he (attorney) said it would be a negotiated fee out of what they collect, no upfront money, unless we did a domestication of certificate of judgement which means that if we find out she has property titled in her name, that turns the



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certificate of judgement into being filed and collected anywhere that she has it titled inner name.”

RJ: “I’m gonna tell you something and its gonna sound way bad. Look up Alex and the other kid. Forget one kid is borderline stupid and the other just lazy and they got a lot of stuff. imagine that, but you can’t prove it.

FO: “We looked at the legal options, was that not the goal?”

JW: “Ya, I understand that restitution is what is important to most people, but to me it’s not. I wouldn’t care if she quit paying today as long as she was gone. I understand, but I don’t think justice was served and the residents of this village doesn’t think justice is served. And when I talk to people on the street, they blame you, and you, and you. Okay, and me, because I’m guilty by association now and so are the rest of you. My problem is that I’m tired of defending that when we set here and done nothing. Regardless of whether or not she pays another dime, we should be doing everything in our power to make them miserable.”

FO: “And that is one of the things he (attorney) said. He said, your certificate of judgement. whether you want to believe it or not is the only thing that you have that she will for the rest of her life because she is never going to pay the debt off will always follow her.”

JW: “Do you think she paid income tax on it? Because that was fraud. Theft in office is fraud, Do you think she paid income tax on it?”

FO: “He (attorney) said, that is something that they could look at, but it would involve someone else getting involved in thing that was already done. Her said, yes, she should have done more time and not gotten a slap on the wrist, absolutely. All I can tell you is just looking at it from my chair, is she paid a lot of money for a good attorney.”

JW: “Ya and she did, she definitely got her monies worth. My point of view, I’m just tired of defending everybody.

FO: “Well, there is no defending to do.”

JW: “I understand that, but once again.”

DT: “Then what we need to than is have a public meeting and tell the public what’s going on. Now I know we’ll get maybe one person out of the whole village, but you can at least say we had a public meeting, this is what we found, what we have done.”

JW: “That should have been done thirty days after her conviction. This has just been a cluster from the beginning.”

DT: “That is neither here or there.”

DB: “And every time you wanna ask for money for the Fire Department or do anything else, it’s like because you guys have to replace that money she stole.

JLS: “Well, at some point people have to move forward and I get it... it’s unfortunate. If the objective is to make her miserable and that’s your personal preference, I would say, like as council the judgement has been rendered, we looked at attorney options. If someone wants to call the IRS anonymously and try to get them, whatever it is or looks like” ...

JW: ... “I already turned her in.”

JLS: “The question is; as council what can we do? Maybe instead of defending we say the situation totally sucks, what do we need to do to move forward? We can’t fix any of it at this point.” ...

Mayor: “It’s history.”

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RJ: "Not history, that's the bad thing."

JLS: "I know its raw and very real for a lot of people, but, okay, do we sit stew in it and sit here and be miserable about it? That does nothing, it gets you no further than, right? Everybody sitting stewing in it doesn't change it, all it does is make everybody fewer in it. So, like as council it should asp be our objective whether we like David's idea or not ... how do we just communicate to the village; I hear you; it sucks. We think it sucks too. It shouldn't of happened and it did happen! But this is what we've done up until this point and we will continue to do whatever we can do to keep our eyes on her and whatever we want to communicate to them. But we have to do some level of ..."

FO: "I think another thing you have to instill is confidence, that it's not going to happen again on my watch. That it will never happen again. We look at these reports, we're looking at who gets paid, we're looking at the bank statements, we know how much money is in the cash drawer, we know the water bills are collected, we know the water bills from Piggy and Drug Mart are all getting to people's accounts. It's like you have to keep reinforcing..."

BJ: "What a lot of people don't understand about, two years prior to that, we had Amanda Phillips stealing cash from Piggy's and from what not. And, it was not, it was just us, because the mayor at the time we'll just pay it back. Mom and dad paid it back. Nothing was done on that, we did drop the ball on that one. We did not drop the ball on Kim Green. Kim Green did something very, very, ah, it was something way more than what we were looking, we had checks and balances. She did something, I don't know how she did it. And I'm going to tell you this right now and this can go on the minutes; I don't know how that one person missed all this and all of sudden an old lady very diligent in what she does, accidentally found it. That's the part that's really killing me. There's a lot more to this..."

DB: "And to think we had two state auditors sitting in here..."

BJ: "Exactly, there's way more to this, that's why we're bitter, it's not that it happened. All this happened and things were in and all of sudden now you got Donna, she found it. Donna found it. Donna Hauck found it okay, on the computer, okay? Little miss perfect in there missed it, I highly doubt it. I'll go on the record with that. She missed it; I don't think so. We had two auditors here that missed it, I don't think so. There's a lot more here and it went by the wayside, and I'm still not agreeing and all of sudden she gets a slap on the wrist and thirty days in jail or six months in jail work release, with conjugent con or whatever the hell it's called. Come on, and on Sundays she gets to go home, something ain't right here. That's what we want the attorney to look into, not just what can we do, okay? And that's what we can't get across to our law director. Dig in, find out, something went wrong, okay. And I'm not the only one who sees this, I hope. Anybody else see it?"

FO: "The paperwork is there."

BJ: "The paperwork yes, but something is in there that..."

DB: "You had two auditors that were removed from their jobs and boss bumped backwards and there's nothing that was a..."

BJ: "Two auditors lost their jobs."

DB: "Because they should have caught it, it was a..."

BJ: "It was in the wide open. How did Miss Perfect miss it and then Donna Hauck catch it?"

That's why I want an attorney to look into this. I don't want some nice attorney saying

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okay we're doing everything we can, I want an asshole going in there saying, look your going to prison."

FO: "But you can't retry her on ..."

BJ: "I'm not saying you can, but they can find evidence that didn't get brought... There's more involved then what we have. We made the first mistake by having our own people look into it. That should have been taken away from us and done out of our area. It should have been done by the county, or Ridgeville , or Cleveland, or somebody, investigating."

FO: "It was the..."

BJ: "It was our guys, huh..."

FO: "It was the Bureau of Criminal Investigation."

BJ: "After our guys did the investigation. That should have been turned over immediately. No fingers on it. Okay, that's why we want an attorney. Not to tell us that what we can go after everything."

JLS: "So, it's just not Kim Green your concerned about, right? Is that what you're saying?"

RJ: "There's way more to this then was ever brought to surface. Way more to it."

FO: "Okay..."

JLS: "I think that was the first time, like with such enthusiasm, that has been..."

RJ: "I'm borderline computer illiterate, you'll know that..."

JLS: "Is that a question or a statement?"

RJ: "I would have probably never found that, I'll be honest with ya because it looks good. She did all the paperwork, made it look good, all the papers were... I probably signed half of them with the council. They looked right, she made them look right. Here's a little thing for ya, I'm not gonna mention any names but a friend of mine's kid was going to Ohio State and they we're sending money into his account and he was making the account look like it was going to school, and he was buying cocaine. So, that can be done by anybody, ya know. If the bank statements looked good to mom and dad. so, the paperwork was done. We need an attorney with some attitude. That's where we're at. Just to tell us we can't do a civil case, is bullshit. We can sue anybody. That's what John told me. Ya, we can."

JW: "You can't take her to criminal court, that's double jeopardy but you can sue her in civil court."

RJ: "You can sue the shit out of her civilly."

RC: "But is that as a village can you do it or does it have to be by individuals?"

RJ: "I'm not an attorney, that's why I wanted an attorney and that's why we got this guy and says you can't do anything. Bullshit, he can do something."

DT: "We've gone to 10-15 different attorneys and no one wants to"

RJ: "No, we went to one attorney. Two attorneys, one did not respond, and this is the second."

JW: "I talked with one and he didn't want nothing do with it."

RJ: "Well they don't want anything to do with it because there's no money it."

DT: "And that's the point."

RJ: "Exactly, there's no money it, they're not going to take it because there's no money in it."

DT: "We need to bring the confidence of the public back, no matter what we do that is the number one priority. That is why we are here for council. I mean look at the public, Corona Beer is going down the tubes because Corona Virus, that's how stupid some of the people are. And you can tell them anything you want and you're not going to win them over, they're going to believe what they want to believe. If you don't tell them

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something, they'll make up their own damn stories. So, you gotta get out there at least try to do something. And, Jed's been the only one that's been having communications with the people to do it. But..."

DB: "Give them Milardli's home address so they can all send letters to..."

JW: "Michelle, when you were at Piggy's you heard it all the time..."

*Miscellaneous comments from 1:14:33-1:14:54 audio inaudible.*

JW: "I'm the tightest person in here and I don't wanna spend money on anything. I think Everybody knows that. But I told the mayor a long time ago that \$10,000.00 thrown at getting some kinda justice and getting her name in the paper and dragging her through the mud would give these people some kinda closure and the fact that something was done. That's it, because what everybody feels that she bought her way out of it."

BJ: "She did."

JW: "She bought her way out of it with their money. And that will never, I mean it's not that we're stewing on it, it's that I've been asking for something to be done about it for three years. Over three years, I've been asking..."

DB: "I've been aggravated that our law director has not gone after another lawyer or something. She is in a position, or any lawyer is in a position to know other lawyers and other venues to go different directions and stuff and we get a bunch of trips all the time and don't. I can't find anybody, I don't handle this... I'll say it on the record right now that I'm all for looking for a new solicitor going into next year. I don't think we're getting our monies

worth out of this one. Maybe something on ordinances, but that's about it."

RJ: "The Air B&B went by the wayside, a lot of things going by the wayside."

DB: "It's too late now, it wasn't too late when I brought it up."

RJ: "In Dennis defense I'm right with it, okay. We need to find another avenue on that of some sort. I agree with Dave a hundred percent, get it out in the open, get a public meeting but we can't quit. There's, there's more to this that needs to be done by somebody. I don't know who that somebody would be. My friend cannot do it, my lawyer buddy cannot do it, cause he works for the county. He works for Judge Ewers and he can't do it.

FO: "I can always call an accountant and find out you know, hey if I stole \$677,000.00 and I only paid back \$58.00 can you send me a tax bill for \$620,000.00?"

RJ: "Whatever it takes."

FO: "Could I get a tax bill?"

JW: "That's what the law reads."

SJ: "The IRS would go after any funds ..."

*Miscellaneous comments from 1:17:27 -1:17:34*

RJ: "Thieving is considered income?"

JW: "Yes, yes, if you steal money especially, and hears the thing it is under pretense of fraud there is no statute of limitations on it.

DT: "All the people in the 20's and 30's was they brought in all this money and it was for tax invasion..."

*Miscellaneous comments from 1:17:49 - 1:18:05*

JLS: "So I want to make sure that I'm understanding. Is your point of contention just the Kim Green thing or about all that other stuff that is clearly bothering you? Because I think that there is ..."

BJ: "The whole situation is bothering me. I don't think Kim Green acted solely; I think it goes deeper then, I think it goes pretty high into the administration at that time."

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JLS: “Yes, I just wanted to make sure that I was hearing you correctly because there was a bunch of stuff going back and forth.”

FO: “Well, that brings up another point which I don’t think we ever really talked about. But the auditor, when Dave Yost was Auditor, apparently, he made the comment that well as, they went on the computer for the state “As long as I’m Auditor of State you will not be charged for the UAN fees.”

BJ: “Correct.”

FO: “To the tune of \$3200.00 a year. Well, since Faber got in, I get a phone call, hey, your gonna get charged. Oh well, we didn’t get our money back yet, ha, ha, ha. so ...”

BJ: “So, he’s not...”

FO: “Maybe our law director can draft a lawyer, or a letter, saying that we feel that we should be exempt from the UAN fees... “

BJ: “Per Yost.”

FO: “until we are paid... in full...”

DB: “I brought that up a long time ago”

FO: “... restitution”

DB: “and said that we should be going after the state.”

JW: “Ya, that’s a loser.”

BJ: “Ya, you won’t win the state.”

DB: “Well I want UAN fees... *(Inaudible audio)*

FO: “At \$3200.00 a year, is something.

BJ : “That’s a lot.

FO: “Right”

BJ: “He promised right, but he’s no longer auditor. So, he fulfilled his promise.

FO: “We never got the money back ... *(Inaudible audio)* “I’ll send Michelle an email.” *End 1:19:42*

2020 Permanent Appropriations Budget      Robert James move. Jed Willis second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	x			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

***Records Clerk / Building***

Who is responsible to relay information back to the boards from the committee meeting? Ex: clarification from a board n wording for ordinance. Liaison is responsible

***Ordinances***

Ordinance No. 1651-20      **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CUSTIS INSURANCE FOR VILLAGE INSURANCE FROM 1 APRIL 2020 THROUGH 31 MARCH 2021 AT A COST NOT TO EXCEED \$21,000.00 AND DECLARING AN EMERGENCY**      Robert James move to suspend the rules and pass Ordinance No. 1651-20 as an emergency. Stuart Jones second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			

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Siss	Xxx			
Troiike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	6			

Ordinance No. 1652-20      **NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT PROGRAM (2020 NEC GRANT(S)) AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2020 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY**      Jed Willis move to suspend the rules and pass Ordinance No. 1652-20 as an emergency. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			
Siss	Xxx			
Troiike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	6			

Ordinance No. 1653-20      **AN ORDINANCE AUTHORIZING THE VILLAGE OF SOUTH AMHERST CEMETERY BOARD TO OFFER FOR SALE SANDSTONE BENCH TOPS, ENGRAVED WITH FAMILY NAMES, TO BE INCLUDED IN THE EVERGREEN MEMORIAL GARDEN, AND DECLARING AN EMERGENCY**      David Troiike move to suspend the rules and pass Ordinance No. 1653-20 as an emergency. Jeri Leigh Siss second,

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			
Siss	Xxx			
Troiike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	6			

***Resolutions***

***Appropriations***

Appropriations Ordinance No. 259      **A RESOLUTION TO TRANSFER FROM THE GENERAL FUND A TOTAL OF \$10,000.00 TO THE CAPITAL PROJECT FUND 4901 FOR LOAN PAYMENTS DUE JULY 2020.**      Jed Willis motion. Dennis Burdue second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	x			
Troiike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Committees:**

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**Service**

Potholes were taken care of. Propane was not used for heating up and drying holes prior to repair.

The tailgate latch on the truck they are currently using, the rod that is used to activate it is rusted in half, needs to be repaired.

ODOT grant - add to committee agenda

**Bldg. & Grounds**

**Ordinance**

Meet in 2 weeks – Mayor’s Court

Council member Troike requested that the ordinances be sent to them prior to meetings.

**Audit/Finance**

Next meeting will be on March 11<sup>th</sup> at 7:00 p.m.

**Safety**

<b>Fire</b>	Total runs for February: 20		
EMS – 14	MVA –	Mutual Aids – 2	Misc. – 3 vehicle fires, 1 false alarm

**Police**

Citations – 17                      Calls for service – 6  
New spotlight installed on Cruiser 222. LexiPol Risk Management Training was attended by the officers. Officers are reminding residents of the parking ordinance.

**Cemetery**

Next meeting will be on March 11<sup>th</sup> at 6:00 p.m.

**BPA**

Mr. Fox was present at their meeting tonight. There was discussion that installers may have damaged the service line. The installer is contacting their insurance company, for reimbursement. Next meeting will be on March 23<sup>rd</sup> at 6:00 p.m.

**Park**

Tree removed; park gates were suppose to be opened today. Next meeting will be on April 7<sup>th</sup> at 7:30 p.m.

**Zoning**

Next meeting will be March 25<sup>th</sup> at 7:00 p.m. (if needed)

**Old/New Business**

The mayor was asked to call Verizon regarding the landscaping around the cell tower.

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Memorial Day - Mayor has talked with a Color Guard. Council member Burdue will look for name of speaker.

Council member Burdue asked that any grindings from the resurfacing of Annis Rd be used at the Village garage. Council member James asked if we can acquire grindings from the county.

**Adjournment**

Jeri Leigh Siss move to adjourn. Stuart Jones second

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski



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June 8, 2020

**Council meeting**

7:00 P.M. – The special council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue P  
 Council Member Stuart Jones P  
 Council Member Jeri Leigh Siss P  
 Council Member David Troike P  
 Council Member Jed Willis P  
 Council President Robert James P

**Ex officio members:**

Fiscal Officer Michelle Henke P  
 Records Clerk Laurie Beran P  
 Law Director Michelle Nedwick P

(EA – excused absences)

**Acceptance of agenda for 6/8/2020** Stuart Jones move to approve agenda. Jed Willis second.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	x			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Approval of minutes 3/9/2020** Robert James move to approve minutes. Dennis Burdue second.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	x			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Visitors:**

Robert Dittmer 5807 Russia Rd – ditch getting dugout

**Mayor's Report**

ODOT will be updating signs on Main St. Discussion lead to traffic cameras. Law Director stated that

The Village will receive \$5092.76 for the Recycle Grant. The grant does states that 10% of funds are to be used for purchasing of recycled paper, 10% used for advertising. Mayor will have a list for the next council meeting as to what it may be spent on.

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Council member James requested that the mayor not to answer the phone for other departments, let the answering machine for the department take the message.

**Law Director Report**

Requested a Records Retention meeting. Set for August 10<sup>th</sup> at 6:30 p.m.

**Fiscal Officer**

Financial Reports: March, April, and May. Bank reconciliations for March, April, May

Status of Revenue and Appropriations – Revenue drop-offs in gas tax, court fines. From the state reduce departments by 20% for the remainder of this year and next year’s budget.

Annis Road project update.

2021 Tax Budget status.

**Records Clerk / Building**

Postings of meetings only need to be announced on the website, Piggy’s Main Street Market and town hall.

**Ordinances**

**Resolutions**

Resolution No. 640 CARES Act Stuart Jones motion Jed Willis second

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Appropriations**

**Committees:**

**Service**

ODOT Grant (3/9/20) next deadline is November for Pedestrian Safety. Council member Troike will research information on a sidewalk project from Eberhardt to Wallu, minus the property of Train Wreck bar.

Trash Removal/Legacy Waste (3/9/20) Robert James asked to take off the table.

**Bldg. & Grounds**

HVAC – have estimate for committee mtg on 6/22 for vote on 6/29.

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**Ordinance**

Traffic Codes, Social Media Policy, Pet Waste (2/10/20)  
 Vehicle Parking in front yard (2/10/20) 210 E Main St – sent to committee.  
 Overgrown grass is an issue at 5905 Russia Rd and 309 E. Main St., letters to be sent.

Is there a plan yet for enforcing ordinances? Ordinance Enforcement Officer, as the committee we need to make a list of the most important items that need to be addressed. Have an employee do the enforcement

**Audit/Finance**

Next meeting will be June 10<sup>th</sup> at 6:30 p.m.

**Safety**

**Fire**

	<b>EMS</b>	<b>MVA</b>	<b>FIRE</b>	<b>M.A.</b>	<b>MISC.</b>
<b>March</b>	16	1	3	3	2 wires
<b>April</b>	15		1	1	3 wires
<b>May</b>	13	4	4	1	

New Russia & Brownhelm Fire Contracts are up at the end of the year.

**Police**

Citations – 25                      Calls for service – 7  
 Officers have been instructed on different methods of safety traveling to and from work, as well as proper PPE protocol. The department will provide mutual aid to surrounding departments if the need arises.

The Council would like a few police shifts during the a.m. & p.m. commute to reduce speeding.

**Cemetery**

Next meeting June 10, 2020.

**BPA**

Annis Rd Waterline project to write an ordinance to request bids. Robert James move to have an ordinance written to accept bids for the Annis Rd project. Dennis Burdue second.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

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601 W Main St culvert – the resident needs to contact Bramhall Engineering to alleviate the problem. 603 W Main St needs to have their ditch & culvert done.

**Park**

Request of mowing contract for 2021 - 2022 budget with Go Green / Lockes. Next meeting will be on July 2<sup>nd</sup> at 7:30 p.m.

**Zoning**

ZBA met on May 27<sup>th</sup> and approved a pick-up window for Piggy's Main St. Market. Next meeting will be June 27<sup>th</sup> at 7:00 p.m. (if required)

**Old/New Business**

**Adjournment**

Stuart Jones move to adjourn. Jeri Leigh Siss second

Respectfully submitted,

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Fiscal Officer Michelle Henke

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Mayor David Leshinski

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Minutes of Village of South Amherst Meeting

June 29, 2020

SPECIAL MEETING

**2021 Budget Hearing**

7:00 P.M. – The special council meeting was called to order by Mayor David Leshinski.  
Attendance: Mayor Leshinski, Law Director Nedwick, Fiscal Officer Henke, Records Clerk Beran, Council Members; Jones, Siss, Troike, Willis  
Council member Siss move to close the budget hearing. Council member Troike second.

REGULAR MEETING

**Council meeting**

7:10 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue	EA
Council Member Stuart Jones	P
Council Member Jeri Leigh Siss	P
Council Member David Troike	P
Council Member Jed Willis	P
Council President Robert James	P

**Ex officio members:**

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Michelle Nedwick	P

*(EA – excused absences)*

Council member James move to excuse council member Burdue due to a family emergency. Jed Willis second. All in favor.

**Acceptance of agenda for 6/29/2020** Fiscal officer asked to add current BPA/Storm water issues to the agenda. Stuart Jones move to approve agenda with additions. Jed Willis second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				EA
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

**Approval of minutes 6/8/2020** David Troike move to approve minutes. Stuart Jones second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

**Visitors:**

Justin Murphy & Selena Kilby 210 E. Main St., John Chomet 207 Erie St., Zoltan Zoltai 374 Annis Rd.

Justin Murphy & Selena Kilby – appeared at the request of council to discuss the gravel parking area in the front of their house. Village of South Amherst ordinance states that front yards are to

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be landscaped. Robert James recommends having it go back to yard/grass. The law director stated that the owners need to request a meeting with the Zoning Board of Appeals to request a variance.

John Chomet requested to see building and zoning permits for 203 Erie St.

**Mayor’s Report**

Traffic Light was taken off again by an oversize load. Council member James asked that the height of the light be checked and make sure that it is documented properly so that oversized loads are not coming through the intersection and taking it out. Minimum height is 13’6”, if it needs to be higher, get it raised.

**Law Director Report**

**Fiscal Officer**

Aaron Appel of Bramhall Eng. – waiting for OPWC funding to be passed by the state. Minor storm sewer work was done, identified the water line. Mr. Appel recommends having one general contractor with subcontractors because of the different projects that tie into the main project.

Council member Siss move to have Bramhall put a prime package together for water, storm and paving. Council member Jones second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

Payment listing from 6/8/2020 to 6/29/2020 presented.

Reallocation for \$156,000 from accounting line item 1000-800-5000 to 1000-910-910.

Council member James move to reallocate \$156,000.00 to respected line. Council member Willis second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

Approve “Then & Now” purchase order for Bramhall Engineering to replace existing PO #104-2020 due to fund change. Council member Jones move to approve Then & Now for Bramhall Eng. Council member Siss second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

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2021 Tax Budget - Council member James move to approve 2021 Tax Budget. Council member Willis second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

The Village has neglected the storm water system for years. Currently, the fires (storm related issues) are being put out as they occur. The storm water fund has \$6,200.00 left with \$8,300.00 worth of immediate need issues. The money to fund the account comes from the storm water fee on property tax. At this time, we are not sure if the fund will receive all the fees if residents are not paying their property tax due to the current economic situation. Further discussion to be held during the BPA report.

**Records Clerk / Building**

**Ordinances**

Ordinance No. 1653-20 Enter into an agreement with Bramhall Eng.to prepare bid documents for Annis Rd. Phase 2 waterline and storm sewer and declaring an emergency.

Council member Willis motion to approve Ordinance No. 1653-20 as an emergency. Council member James second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	Xxx			
<b>Siss</b>	Xxx			
<b>Troike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<i>Total vote</i>	5			1

**Resolutions**

**Appropriations**

Appropriation Ordinance #260, Fund balance adjustment from 4904 to 4901.

Council member Willis motion to approve Appropriation Ordinance #260. Council member James second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

Appropriation Ordinance #261, transfer from General to Fund 4906, Annis Road Phase II.

Council member James motion to approve Appropriation Ordinance #261. Council member Willis second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

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Appropriation Ordinance #262, appropriate respective funds from 1/1/20 to 12/31/20. Council member James move to approve Appropriation Ordinance #262. Council member Willis second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troiike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

**Committees:**

**Service**

Village Administrator job description (6/22/20)

Service Department job description (6/22/20) – Council member Troiike is working on job descriptions for Service Worker 1, Service Worker 2, Zoning Inspector. Law Director suggested again to do a salary ordinance, no names are listed. There needs to be a list of responsibilities given out to the service employees daily to have accountability on completion of task. Suggested for service employees to have a commercial driver license. Workers must wear the high visibility shirts that were provided.

**Bldg. & Grounds**

HVAC – Council member James requested that mayor write out his exact specifications for a new HVAC system and distribute to council. Council member James will have the package unit estimate after July 4<sup>th</sup>.

**Ordinance**

Traffic Codes, Social Media Policy, Pet Waste, Vehicle Parking in front yard

**Audit/Finance**

Next meeting will be 7/8/20 at 6:30 p.m.

**Safety**

**Fire**

**Police**

Council member Siss inquired why voicemails are not being responded too. She personally, called regarding a firearm being discharged and left her phone and address. Several residents have commented to various council members about not being responded too. Council would like the mayor to have a copy of the monthly schedule. Council member Siss requested that the mayor contact the chief to see what coverage there would be over the holiday weekend and forwarded the information onto council.

**Cemetery**

Council member Troiike move to allow the Cemetery Board to place a Gold Star Mother’s Marker at Evergreen Cemetery. Council member James second.



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	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

Next meeting will be July 8<sup>th</sup> at 6:00 p.m.

**BPA**

Water loss – The BPA clerk has done extensive research on the issue to find a solution to the amount of water loss monthly. One expert that was contacted stated that with the amount of water loss that they have, it is a high probability that it is caused from multiple leaks not just one large leak. This evening the board and workers will be testing lines this evening after midnight to find the leak(s). Further discussion was held regarding why the village still maintains the utility and not have Rural Lorain County Ohio Water Authority (RLCOWA) take over the system.

Council member Troike motion to advance storm water up to \$8000.00, to be paid back by 12/31/2021. Council member Willis second.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

Council member Jones motion to request RLCOWA present their available services with comparable cost for villages. Council member Siss second.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>				x
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	5			1

Next meeting will be July 13<sup>th</sup> at 6:00 p.m.

**Park**

Council strongly emphasized that the park was a disgrace to the community. The pet waste stations need emptied, the playground tape taken down and the field needed mowed. Next meeting will be on July 2<sup>nd</sup> at 7:30 p.m.

**Zoning**

ZBA met on June 24th and approved construction with a variance for a new home at 208 Erie St. Next meeting will be July 22nd at 7:00 p.m. (if required).

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**Old/New Business**

**Adjournment**

Council member Troike motion to adjourn. Council member Siss second.

Respectfully submitted,

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Fiscal Officer Michelle Henke

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Mayor David Leshinski

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July 27, 2020

SPECIAL MEETING

7:00 P.M. – The special council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue     P  
 Council Member Stuart Jones        P  
 Council Member Jeri Leigh Siss     P  
 Council Member David Troike        P  
 Council Member Jed Willis           P  
 Council President Robert James     P

**Ex officio members:**

Fiscal Officer Michelle Henke        P  
 Records Clerk Laurie Beran          P  
 Law Director Michelle Nedwick      P

*(EA – excused absences)*

\*\*\*This was a virtual meeting.

**Ordinance No. 1654-20** An ordinance authorizing the mayor to enter into a grant/loan agreement with the Ohio Public Works Commission (OPWC) and declaring an emergency. Council member Willis motion to approve Ordinance No. 1654-20 as an emergency. Council member James second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones				x
Siss	Xxx			
Troike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	5			1

**Ordinance No. 1655-20** An ordinance authorizing the mayor to enter into an agreement with Bramhall Engineering & Surveying Co., for professional services for Annis Road Rehabilitation Phase 2, and declaring an emergency.

Council member James motion to approve Ordinance No. 1655-20 as an emergency. Council member Willis second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones				X
Siss	Xxx			
Troike	Xxx			
Willis	Xxx			
James	Xxx			
<i>Total vote</i>	5			1

**Adjournment**

Council member Troike motion to adjourn. Council member Siss second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski

RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

August 10, 2020

REGULAR MEETING

**Council meeting**

7:05 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue P (7:10 p.m.)  
 Council Member Stuart Jones P  
 Council Member Jeri Leigh Siss P  
 Council Member David Troike P  
 Council Member Jed Willis P  
 Council President Robert James P

**Ex officio members:**

Fiscal Officer Michelle Henke P  
 Records Clerk Laurie Beran P  
 Law Director Michelle Nedwick P

*(EA – excused absences)*

\*\*\*This was a virtual meeting.

**Acceptance of agenda for 8/10/2020** Stuart Jones move to accept the agenda as presented. Jeri Leigh Siss second.

	Aye	Nay	Abstain	Absent
Burdue				
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			

**Approval of minutes 6/29/2020** David Troike move to approve minutes. Jeri Leigh Siss second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Approval of minutes 7/27/2020** David Troike move to approve minutes. Jeri Leigh Siss second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Visitors:**

Mareana Brletich 101 Maroy Dr.  
 Thomas & Valerie Rose 819 S. Lake St.

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**Mayor's Report**

210 E Main – a certified letter was mailed as requested by council. Mr. Kilby will be moving out and he stated to council member Willis that the person on the tax record will be the one responsible for the project (removal of stone turn-around).

Annis Rd Phase II bids are to be opened on August 19<sup>th</sup> at 2 p.m.

**Law Director Report**

Talked with the Village of LaGrange's mayor and the clerk regarding their Mayor's Court. Software needs to be purchased and training completed. LaGrange holds their court on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday which the mayor opens, and it lasts about 15 minutes. Most individuals send the fees in through the waiver. The program they use is from CIVICA and our mayor would need to contact the company to see how the program would be implemented for us. Lagrange is currently looking at increasing the fines because they have not raised them in 10-15 years. The software program will tell the clerk, specifically how the money is broken down by categories and it will give a monthly report.

CARES funding needs a legal opinion regarding the HVAC.

**Fiscal Officer**

Financial Reports: Payment Listing 6/29/20 – 8/6/20, Management Reports for June & July, Bank Reconciliation for June & July, Deferred payments to assist expense budget for 2020 were presented to council.

CARES Funding – HVAC, computer tablets , etc. to be discussed further at committee meeting

**Records Clerk / Building**

Records Retention meeting for October has been changed to November 16<sup>th</sup> at 6:30 p.m., will be virtual and still in need of a community volunteer for the twice-yearly meetings.

**Ordinances**

Ordinance No. 1656-20 An ordinance authorizing the Mayor to enter into a Memorandum of Understanding with the Lorain County Solid Waste Management District for Community Recycling Incentive Grant Implementation and declaring an emergency.

Council member Siss motion to approve Ordinance No. 1656-20, suspend the rules and pass as an emergency. Council member Jones second.

	Aye	Nay	Abstain	Absent
Burdue	Xxx			
Jones	Xxx			
Siss	Xxx			
Troike	Xxx			
Willis	Xxx			
James	Xxx			
Total vote	6			

**Resolutions**

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**Appropriations**

**Appropriation Ordinance No. 263 An ordinance to appropriate money for the respective funds for the current expenses for the period of, January 1, 2020 to December 31, 2020 inclusive.**

Council member Jones motion to approve Appropriation Ordinance No. 263. Council member Siss second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troiike	X			
Willis	X			
James	X			
Total vote	6			

Appropriation Ordinance No. 264 A resolution to advance from the general fund a total of \$8,000.00 to the Storm Water Management Fund, effective August 10, 2020.

Council member Troiike motion to approve Appropriation Ordinance No. 264. Council member Jones second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troiike	X			
Willis	X			
James	X			
Total vote	6			

**Committees:  
Service**

Dump truck is in extreme need of repair, tractor injector pump is in need of repair. Both items to go to committee.

**Bldg. & Grounds**

**Ordinance**

**Audit/Finance**

Next meeting will be August 11<sup>th</sup> at 7:00 p.m.

**Safety**

**Fire**

	EMS	MVA	FIRE	M.A.	MISC.
June	9	5		4	5
July	6	3		5	10

Promotion approval for the following Auxiliary Firefighters to the rank of Regular Firefighter: Cameron Wolf, Chase Cogar and Christopher Popovich.

Council member Willis motion to approve promotion of firefighters from auxiliary to regular firefighters. Council member Jones second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			

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Siss	X			
Troike	X			
Willis	X			
James	X			
Total vote	6			

Fire chief request to be placed on Safety committee agenda 8/24 to discuss township Contracts.

**Police**

Traffic Citations: 49 speed, 2 DUS      Calls for Service 10  
Department has set up special accommodations for training due to Covid-19. Two Reserve officers resigned and their positions have been filled. Council member Siss inquired if council's concerns have been discussed with the chief, mainly the amount of coverage and speeding. The mayor stated that the chief is looking for quality, not quantity when it comes to the reserve officers. Council would like to see more concentration on both sides of Main St. The phone system had a technical issue with any messages that went to townhall, it was an inactive voicemail account. Fiscal officer was told the problem was solved. The mayor suggested a levy for more police coverage

**Cemetery**

Next meeting will be on August 12<sup>th</sup> at 6:00 p.m.

**BPA**

Next meeting will be on August 24<sup>th</sup> at 6:00 p.m.

**Park**

Next meeting will be on September 3<sup>rd</sup> at 7:30 p.m. Dog waste looks good, entryway looks terrible.

**Zoning**

Next meeting will be on August 26<sup>th</sup> at 7:00 p.m. if needed.

**Old/New Business**

Council member Willis motion to move to executive session to discuss personnel at 8:21 p.m. Council member Troike second. Council member Jones motion to resume the regular council meeting. Council member Willis second.

**Adjournment**

Council member Troike motion to adjourn. Council member Jones second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski

RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

September 2, 2020

SPECIAL MEETING

**Council meeting**

6:02 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue      P  
 Council Member Stuart Jones        A  
 Council Member Jeri Leigh Siss      P  
 Council Member David Troike        P  
 Council Member Jed Willis            P  
 Council President Robert James      P

**Ex officio members:**

Fiscal Officer Michelle Henke        P  
 Records Clerk Laurie Beran          P  
 Law Director Michelle Nedwick      P

*(EA – excused absences)*

\*\*\*This was a virtual meeting.

**Acceptance of agenda for 8/24/2020** Stuart Jones move to accept the agenda as presented. Jeri Leigh Siss second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>				X
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

**Ordinance**

Ordinance No. 1657-20      An ordinance authorizing the mayor to apply for, accept, and enter into a cooperative agreement for the Annis Road Phase II Project between the Village of South Amherst, Ohio and the Ohio Water Development Authority and declaring an emergency. Council member Troike motion to approve Ordinance No. 1657-20, suspend the rules and pass as an emergency. Council member James second.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>				X
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	5			1

**Adjournment**

Council member Troike motion to adjourn. Council member Jones second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski



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September 14, 2020

REGULAR MEETING

**Council meeting**

7:00 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue P  
 Council Member Stuart Jones P  
 Council Member Jeri Leigh Siss P  
 Council Member David Troike P  
 Council Member Jed Willis P  
 Council President Robert James P

**Ex officio members:**

Fiscal Officer Michelle Henke P  
 Records Clerk Laurie Beran P  
 Law Director Michelle Nedwick P

*(EA – excused absences)*

\*\*\*This was a virtual meeting.

**Acceptance of agenda for 9/14/2020** Jed Willis move to accept the agenda as presented. Stuart Jones second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Approval of minutes 8/10/20** Robert James move to approve minutes. Jed Willis second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Approval of minutes 9/2/2020** Jed Willis move to approve minutes. Robert James second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones	X			
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	6			

**Visitors:**

David Faight 107 Squires Ct., Michelle Jeffers 230 Oakdale Dr., Josh Kendall 360 Annis Rd.

Josh Kendall inquired if the village had reconsidered allowing him to be able to shoot on his property according to ORC 9.68. Council emphatically denied Mr. Kendall's request.

David Faight commented on the inappropriateness of a council member's statement on social media regarding the Water Department.

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**Mayor's Report**

Metro Parks – contacted the LCMP director James Ziemnik, will have report for next meeting.

CIVICA – has not been cooperative when asked for a spec sheet. Will get councilmembers a copy of the reports that go to the state from the Baldwin Group. Councilmember James would like the mayor to review options.

Lorain County Stormwater Management District - discussed with Don Romancak storm sewers. The school district is not focused on a TIF, they are a concerned with their levy and the new school

RLCWA – Mr. Waldecker to speak at a committee meeting on September 28<sup>th</sup> at 7:15 p.m.

RCAP – Maria Dimango did a profile of the village. Emphasis was on infrastructure, sewers, etc. Once she has her report compiled, she will discuss with us what we can do from there in regard to obtain funding for sewers.

**Law Director Report**

**Fiscal Officer**

Payment listing 8/6/2020-9/10/2020, August management reports were presented to council.

Questions/discussion of Appropriation Ordinance #265

- It does include the CARES money, no more has come in as of today.
- Mayor said another wave should come through.
- Preliminary commitments have to be into the State by mid-October.
- Vote on the HVAC - #5 Gundlach has all the air quality.

Annis Road Phase II status

- Pending OWDA funding approval on waterline replacement will determine how the project proceeds. We need the OWDA loan in order to pay for the waterline.
- Council will need a special meeting on 9/28/2020 to accept OWDA contract and Dirt Dawg contract. Meeting will take place at 7:00 p.m. with the committee meeting following at 7:15 p.m.

HVAC status

**Records Clerk / Building**

**Ordinances**

Ordinance No. 1658-20      An ordinance authorizing the mayor to enter into a contract with Diggers of Ohio, LLC., for the opening and closing of graves in Evergreen Cemetery and declaring an emergency.



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**Committees:**

**Service**

Items are getting done

S Lake – 683-685 there was 10” of water between the properties, area needs a catch basin, no place for the water to go.

213 N Lake neighbors complaining; say the house is abandoned, full of garbage and black mold.

**Bldg. & Grounds**

**HVAC**

Motion Jed Willis, second by Stuart Jones to draw up an ordinance to enter into a contract with Gundlach, proposal #5 - phase 1 for removal, replacement and install.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>			X	
<i>Total vote</i>	5		1	

**Ordinance**

**Audit/Finance**

Talked with Fire Chief and FO said he should reach out to the Safety Committee

**Safety**

**Fire**

	EMS	MVA	FIRE	M.A.	MISC.
<b>August</b>	7	1		1	6

The Fire Chief recommends adding the following three (3) individuals to the rolls of Auxiliary Firefighters; Ryan M. Sawmiller (Amherst), Zachary W. Boesel (Amherst 240 Firefighter), Steven M. Haines (Brownhelm, Sandusky Firefighter, Paramedic and Inspector)

Motion Jeri Leigh second Jed Willis pending paperwork

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

Accept the resignation of the following two (2) Firefighters who have moved outside of our accepted response area, with an invitation to reapply if they return to the area:

Gregory Baker and Bryon Wolf.

Motion Jed Willis second Dennis Burdue

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			

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<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

Chief would like to have a safety committee meeting regarding the budget. Schedule for 7:45 p.m. on September 28<sup>th</sup>.

**Police**

Traffic Citations:        Calls for Service

Councilmember Siss has repeatedly asked if the speeding issue on the west end of town has been brought to the attention of the police, especially during the morning commute.

The mayor's recommendation for Mayor's Court software is Baldwin. Two hours of training plus support are included in the price. A fee schedule needs to be set up, will also need a computer, printer and clerk.

Jed Willis motion seconded by Robert James to purchase the software from Baldwin.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>		x		
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Cemetery**

Beginning of November, the summer decorations will be removed. Military flags to be removed after Veteran's Day. Board meets next on October 14<sup>th</sup> at 6 p.m.

**BPA**

The M.E. Simpson Co., Inc (water system leak detection) came in to check the service lines and did not find one leak. Their feeling is that the issue of water loss might be in the Russia Rd pit, where the restrictor plate was taken out. The board approved the removal of the restrictor plate, council does not know if LCRWA approved the removal. If it would be the pit meter, is it possible to recoup the cost of water loss? Councilmember Willis inquired if it would be possible to a meter further up on the 3" line. The clerk has asked LCRWA to check the pit meters and there has not been a response. The board meets next on September 28<sup>th</sup> at 6 p.m.

**Park**

Girl Scouts are beginning their projects, soccer is using the park and garbage cans need emptied. The board meets next on October 1<sup>st</sup> at 7:00 p.m.

**Zoning**

Next meeting will be on September 23<sup>rd</sup> at 7:00 p.m. if needed.

**Old/New Business**

County will issue guidelines for Halloween by the end of week.

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Councilmember Burdue stated that the defibrillator located in the work room would be more accessible if it was mounted on the wall.

**Adjournment**

Councilmember Jones motion to adjourn. Councilmember Siss second.

Respectfully submitted,

---

Fiscal Officer Michelle Henke

---

Mayor David Leshinski

RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

September 28, 2020

SPECIAL MEETING

**ORDER OF BUSINESS**

**Call to Order** at 7:00 p.m.

**The roll was called:**

Council Member Dennis Burdue  
Council Member Stuart Jones  
Council Member Jeri Leigh Siss  
Council Member David Troike  
Council Member Jed Willis  
Council President Robert James

**Ex officio members:**

Fiscal Officer Michelle Henke  
Records Clerk Laurie Beran  
Law Director Michelle Nedwick

**Visitors:** Scott Jones 205 Maple St, and RLCWA General Manager, Joe Waldecker

Motion to approve reallocation: From 5901-551-190 Personal Services (Payroll) -\$3,000  
To 5901-551-399 Contractual Services +\$3,000

Motion Jed Willis Second Robert James

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

Appropriation Ordinance #266 An ordinance to appropriate money for the respective funds for the current expenses for the period of, January 1, 2020 to December 31, 2020 inclusive.

Motion Jed Willis Second Robert James

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

Ordinance No. 1661-20 An ordinance authorizing the mayor to enter into a contract with Gundlach Sheet Metal works, Inc. for Village Hall HVAC equipment replacement, and declaring an emergency.

Motion Jed Willis Second Stuart Jones

	Aye	Nay		Abstain	Absent
<b>Burdue</b>	Xxxx				
<b>Jones</b>	Xxx				
<b>Siss</b>	Xxx				
<b>Troike</b>	Xxx				
<b>Willis</b>	Xxx				
<b>James</b>	Xxx				
<b>Total vote</b>	6				

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Ordinance No. 1662-20      An ordinance authorizing the mayor to enter into a contract with Dirt Dawg Excavating, LLC., for the Annis Rd. Rehabilitation Project Phase 2, and declaring an emergency.

Motion Stuart Jones    Second Jed Willis

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>	Xxx			
<b>Troike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<i>Total vote</i>	6			

**Adjournment**

Councilmember Siss motion to adjourn, Councilmember Willis second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski



RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

October 12, 2020

REGULAR MEETING

**Council meeting**

7:06 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue P  
 Council Member Stuart Jones P (7:11 p.m.)  
 Council Member Jeri Leigh Siss P  
 Council Member David Troike P  
 Council Member Jed Willis P  
 Council President Robert James P

**Ex officio members:**

Fiscal Officer Michelle Henke P  
 Records Clerk Laurie Beran P  
 Law Director Michelle Nedwick P

*(EA – excused absences)*

\*\*\*This was a virtual meeting.

**Acceptance of agenda for 10/12/2020** Councilmember James motion to accept agenda with the agenda of catch basin and building and grounds. Councilmember Willis second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones				X
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Approval of minutes 9/14/20** Councilmember Willis move to approve minutes. Councilmember Burdue second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones				X
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Approval of minutes 9/28/2020** Councilmember James move to approve minute. Councilmember Burdue second.

	Aye	Nay	Abstain	Absent
Burdue	X			
Jones				X
Siss	X			
Troike	X			
Willis	X			
James	X			
<i>Total vote</i>	5			1

**Visitors**

**Mayor's Report**

Lorain County Rural Water – Mayor to join virtually due to Cemetery Board meeting. Councilmember James will attend.

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Lorain County Metro Parks – the director stated that it is not in their best interest at this time to expand but he is willing to offer advice to the board,

RCAP – need to contact for the next step in moving forward.

Sandstone Joint Ambulance District is asking each contributing member to release a set amount of their CARES funding to Lifecare Ambulance to offset cost incurred from the pandemic.

Annis Rd – Hydrants and pipes are on backorder due to the Covid-19 shutdown.

Vacancy – BPA resignation from Dean Nicholas effective December 31, 2020. Will be accepting letters of intent.

**Law Director Report**

In contact with Josh Kendall regarding ORC 9.68.

Social Media Policy is still in review

Fiscal Officer and Law Director are looking into recourse against the State Auditor or First Merit Bank regarding the theft of money.

**Fiscal Officer**

Financial Reports: Payment Listing 9/10-10/8/20, Payroll Posting, September Fund Summary, September Appropriation Summary, September Revenue Summary all reports were presented.

Storm Sewer Advance to be converted to a transfer instead of an advance.

Motion Councilmember James Second Councilmember Willis

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

Silversmith Data (GPS program) purchase through CARES Grant.

Motion Councilmember Troike Second Councilmember James

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Records Clerk / Building**

Approval of 2021 Village Meeting Calendar

Motion Councilmember James Second Councilmember Siss

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	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troiike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

Back door message center

Motion Councilmember James Second Councilmember Siss

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troiike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<b>Total vote</b>	6			

**Ordinances**

Ordinance No. 1663-20 An ordinance repealing existing South Amherst codified Ordinance Section 505.08 and enacting new South Amherst Codified Ordinance Section 505.08 and declaring an emergency.

Motion Councilmember Willis Second Councilmember Siss

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>	Xxx			
<b>Troiike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<b>Total vote</b>	6			

Ordinance No. 1664-20 An ordinance authorizing the Mayor to enter into a Subgrant Agreement on behalf of the Sandstone Joint Ambulance District Community Members for the Coronavirus Relief Fund monies and declaring an emergency.

Motion Councilmember James Second Councilmember Siss

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>	Xxx			
<b>Troiike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<b>Total vote</b>	6			

Ordinance No. 1665-20 An ordinance authorizing the Mayor to enter into a contract with the Trustees of New Russia Township for the Village Voluntary Fire Department from 1 January 2021 through 31December 2023 and declaring an emergency,

Motion Councilmember Troiike Second Councilmember James

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	Xxx			
<b>Jones</b>	Xxx			
<b>Siss</b>	Xxx			
<b>Troiike</b>	Xxx			
<b>Willis</b>	Xxx			
<b>James</b>	Xxx			
<b>Total vote</b>	6			

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Ordinance No. 1666-20      An ordinance authorizing the Mayor to enter into a contract with the Trustees of Brownhelm Township for the Village Voluntary Fire Department from 1 January 2021 through 31December 2023 and declaring an emergency,

Motion    Councilmember Willis    Second    Councilmember James

	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
<i>Burdue</i>	Xxx			
<i>Jones</i>	Xxx			
<i>Siss</i>	Xxx			
<i>Troiike</i>	Xxx			
<i>Willis</i>	Xxx			
<i>James</i>	Xxx			
<i>Total vote</i>	6			

**Resolutions**

Resolution No. 642    A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.

Motion    Councilmember Willis    Second    Councilmember James

	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troiike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

**Appropriations**

Permanent Appropriation Ordinance No. 267    An ordinance to appropriate money for the respective finds for the current expenses for the period of January 1, 2020 to December 31, 2020 inclusive.

Motion    Councilmember Siss    Second    Councilmember Willis

	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troiike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

**Committees:**

**Service**

Tractor – needs repairs including an injector pump

Dump Truck - \$10, 000 to fix minimum

Councilmember James motion to table both items.

685 S Lake St catch basin \$3000.00 will be paid out of the Street Dept budget, needs to be scheduled with Digger’s.

126 Maroy – BPA clerk said that the resident has refused to take the measures that have been suggested by the BPA. They were told when funds are available, they would have that area jet rodded, which was done. Water is flowing through the catch basin. The area between the

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catch basin and the house is the resident's responsibility. There is a sink hole in the front yard that councilmember James is concerned with. Street Dept. needs to probe the sink hole area.

**Bldg. & Grounds**

Gundlach checked the electrical service for the HVAC project.

Gutters need cleaned.

Quotes for hands free plumbing under the CARES Grant from D&M Plumbing and Gross Plumbing will be ready for the next meeting

Councilmember Troike motion to add humidifier to HVAC quote, Second by Councilmember Siss.

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

**Ordinance**

**Audit/Finance**

Next meeting is scheduled for October 21<sup>st</sup>. Megan Pycraft is back. Jed would like to ask Scott Dolan to join the committee.

Robert James motion to add Scott Dolan to Audit/Finance Committee Second Dennis Burdue

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

**Safety**

**Fire**

	EMS	MVA	FIRE	M.A.	MISC.
<b>September</b>	10	3		1	2

Accept the resignation of Andrew Koviak.

Motion Councilmember Siss Second Councilmember James

	Aye	Nay	Abstain	Absent
<b>Burdue</b>	X			
<b>Jones</b>	X			
<b>Siss</b>	X			
<b>Troike</b>	X			
<b>Willis</b>	X			
<b>James</b>	X			
<i>Total vote</i>	6			

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**Police**

Traffic Citations: 30 speed, 2 school zone, 1 DUS      Calls for Service: 7  
De-escalating training will be taking place. Councilmember James will talk with the chief and ask if they can up the weekend patrol. Mayor talked with the chief regarding large incidents – the county takes over control. Average amount of coverage per month. Approx. 530 hrs.

**Cemetery**

Next meeting will be October 14<sup>th</sup> at 6 p.m., this meeting will be virtual. The board is planning their fall clean-up for November.

**BPA**

Meeting postponed to October 19<sup>th</sup> due to illness. Storm drain on Church St. was repaired. In front of 410 Church St. There were two drains found; one was an 8” plastic tile the other was a 12” broken clay tile and there was a catch basin in the back yard with a 4” tile was completely plugged and not tied into anything. It has been fixed and should help alleviate the runoff coming off Main St.

**Park**

Wildflower beds are prepped. September meeting was rescheduled and will meet on October 15<sup>th</sup>.

**Zoning**

Meeting if required is scheduled for October 28<sup>th</sup> at 7 p.m.

**Old/New Business**

**Adjournment**

Councilmember Troike motion to adjourn. Councilmember Siss second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski

RECORD OF PROCEEDINGS  
Minutes of Village of South Amherst Meeting

October 26, 2020

SPECIAL MEETING  
7:00 P.M.

**ORDER OF BUSINESS**

7:06 P.M. – The council meeting was called to order by Mayor David Leshinski and opened with the Lord's Prayer followed by the Pledge of Allegiance.

**The roll was called:**

Council Member Dennis Burdue     P  
Council Member Stuart Jones        P  
Council Member Jeri Leigh Siss     P  
Council Member David Troike        P  
Council Member Jed Willis           P  
Council President Robert James     P

**Ex officio members:**

Fiscal Officer Michelle Henke     P  
Records Clerk Laurie Beran        P  
Law Director Michelle Nedwick    P

**Visitors:** Jeanne Maschari 306 E Main St.

Ordinance No. 1667-20        An ordinance creating the position of temporary water clerk fixing the rate of compensation, and declaring an emergency.

Motion	Second	Aye	Nay	Abstain	Absent
Burdue		Xxx			
Jones		Xxx			
Siss		Xxx			
Troike		Xxx			
Willis		Xxx			
James		Xxx			
<i>Total vote</i>		6			

**Adjournment**

Councilmember Troike motion to adjourn, Councilmember Siss second.

Respectfully submitted,

\_\_\_\_\_  
Fiscal Officer Michelle Henke

\_\_\_\_\_  
Mayor David Leshinski