

VILLAGE OF SOUTH AMHERST
AGENDA
January 8, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

CALL TO ORDER

LORDS PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING._____ Motion _____Seconded

VISITORS

MAYORS REPORT

Street Commissioner appointment

Charter Communications

NOPEC Grant

Committee

Current agenda and previous council minutes to be sent out via email the Thursday prior to council meetings. Any additions to the agenda or corrections to the minutes must be received by 9 AM the day of the council meeting.

Remind council to sign for the most current employee handbook and return signed for to mayor

LAW DIRECTOR REPORT

FISCAL OFFICER REPORT

Payment report

Financial Report year end 2017

ORDINANCE

WOW Boring

RESOLUTIONS

COMMITTEES:

SERVICE

Bldg. & Grounds

Service Worker hired - Kyle Kudela. Start day 1/22/2018

Info/Tech

ORDINANCE

Need to review identified errors in the employee hand book to approve or motion to approve changes

AUDIT/ FINANCE

Next meeting of audit will be January 19, 2018 at 7:00 p.m., finance at 7:45 p.m.

SAFETY

Police

The report was emailed

Fire

CEMETERY

Next meeting will be January 10, 2018, at 6:00 p.m.

RECREATION

Next meeting will be January 17, 2018, at 7:00 p.m.

BPA

Next meeting will be January 16, 2018, at 7:30 p.m.

PARK

Next meeting will be February 2, 2018, at 7:00 p.m.
Will be working on long range planning.

ZONING

Next meeting will be January 24, 2018 at 6:30 p.m.

ITEMS NOT ON AGENDA-

South Amherst Historical Society is hosting a dance on Saturday, January 27 at South Ridge Hall

OLD/NEW BUSINESS

ADJOURNMENT

VILLAGE OF SOUTH AMHERST
AGENDA
January 22, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

CALL TO ORDER

LORDS PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING._____ Motion _____Seconded

VISITORS

Peck & Gambish Report

MAYORS REPORT

Acknowledgement page of employee handbook due

LAW DIRECTOR REPORT

FISCAL OFFICER REPORT

Payment Listing

Revenue Summary

Appropriation Summary

Fund Summary

Temporary Appropriation Ordinance #229

Appropriation Ordinance #230

Payroll program & schedule

ORDINANCE

#1567 employment of laborer

Bramhall MS4 – enter into contract

RESOLUTIONS

COMMITTEES:

SERVICE

BLDG. & GROUNDS

New employee started

Info/Tech

ORDINANCE

employee hand book
fee schedule for Right-of-Way
Noncompliance penalties for permit registrations

AUDIT/ FINANCE

Next meeting of audit will be February 20 (time needs to be set)

SAFETY

Police

The report was emailed

Fire

CEMETERY

Next meeting will be February 14, 2018, at 6:00 p.m.

RECREATION

Registrations are being accepted
Next meeting will be February 21, 2018, at 7:00 p.m.

BPA

Replace water line on Leonard St. prior to road resurfacing
Next meeting will be February 5, 2018, at 7:30 p.m.

PARK

Next meeting will be February 1, 2018, at 7:00 p.m.

ZONING

Next meeting will be January 24, 2018 at 6:30 p.m.

ITEMS NOT ON AGENDA-

South Amherst Historical Society is hosting a dance on Saturday, January 27 at South Ridge Hall

OLD/NEW BUSINESS

ADJOURNMENT

VILLAGE OF SOUTH AMHERST

AGENDA

February 12, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Alyssa Alcorn
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran

Approval of minutes of previous meeting _____ Motion _____ Seconded

Visitors

Peck & Gambish Report
TIF Information

Mayor's Report

Acknowledgement page of employee handbook due
Revised 2018 Calendar
Ohio Municipal League Training

Law Director Report

Fiscal Officer Report

Payroll Information Update – due 2/15/18
Payment Listing
Council to sign December Bank Recon.

Dennis Hevener – retroactive pay @ current wage

TEMPORARY APPROPRIATION ORDINANCE #229

AN ORDINANCE TO REAPPROPRIATE MONEY FOR THE RESPECTIVE FUNDS FOR THE CURRENT EXPENSES FOR THE PERIOD OF MONTHS JANUARY1, 2018 TO MARCH 31, 2018 INCLUSIVE.

APPROPRIATIONS ORDINANCE #230

A RESOLUTION TO TRANSFER FROM THE GENERAL FUND A TOTAL OF \$98,467.92 TO THE STREET FUND, CEMETERY FUND, CAPITAL PROJECTS 4901 & 4904 FUND EFFECTIVE JANUARY 22, 2018.

Storm Water Sewer Fee – Special Revenue fund

ORDINANCE

Ordinance No. 1568

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRAMHALL ENGINEERING & SURVEYING CO., INC. FOR WORK CONCERNING THE VILLAGE'S 2017 MS4 COMPLIANCE, AND DECLARING AN EMERGENCY

RESOLUTIONS

Resolution No. 624

A RESOLUTION ADOPTING THE LORAIN COUNTY EMERGENCY NOTIFICATION SYSTEM AND AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING, AND DECLARING AN EMERGENCY

COMMITTEES:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be March 7, 2018 at 7 p.m.

Ordinance

Next meeting will be

Audit/Finance

Next meeting will be February 20, 2018 at 7 p.m.

Safety

Police

The report was emailed

Fire

The report was emailed

Cemetery

Next meeting will be February 14, 2018, at 6:00 p.m.

Recreation

Registrations are being accepted

Next meeting will be February 21, 2018, at 7:00 p.m.

BPA

Water treatment plant key needs returned by council

Next meeting will be February 19, 2018, at 7:30 p.m.

Park

Centennial Picnic planning meeting set for Wednesday, 2/28 at 7 p.m.

Report emailed.

Next meeting will be March 5, 2018, at 7:00 p.m.

Zoning

Next meeting will be February 28, 2018 at 6:30 p.m. It needed.

Old/New Business**Adjournment**

VILLAGE OF SOUTH AMHERST

AGENDA

February 26, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis

Council Member Dennis Burdue

Council Member Jeri Leigh Siss

Council Member Alyssa Alcorn

Council Member David Troike

Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke

Records Clerk Laurie Beran

Approval of minutes of previous meeting _____ Motion _____ Seconded

Visitors

Mayor's Report

Law Director Report

Fiscal Officer Report

Payroll Information Update – due 2/15/18

Payment Listing 2/13/18 – 2/26/18

Fund Summary

Revenue Summary

Appropriation Summary

ORDINANCE

RESOLUTIONS

COMMITTEES:

Service

Elm St. drain issues have been addressed

Vehicles

Bldg. & Grounds

Info/Tech

Next meeting will be March 7, 2018 at 7 p.m.

Ordinance

Next meeting will be March 12, 2018 at 6:45 p.m.

Audit/Finance

Next meeting will be March 20, 2018 at 7 p.m.

Safety**Police**

The report was emailed

Fire

The report was emailed

Cemetery

Next meeting will be March 14, 2018, at 6:00 p.m.

Recreation

Registrations are being accepted

Next meeting will be March 21, 2018, at 7:00 p.m.

BPA

Next meeting will be March 5, 2018, at 7:30 p.m.

Park

Centennial Picnic planning meeting set for Wednesday, 2/28 at 7 p.m.

Next meeting will be March 5, 2018, at 7:00 p.m.

Zoning

Next meeting will be March 28, 2018 at 6:30 p.m.

Old/New Business**Adjournment**

VILLAGE OF SOUTH AMHERST

AGENDA

March 12, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Alyssa Alcorn
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Approval of minutes of previous meeting _____ Motion _____ Seconded

Visitors

Mayor's Report

Dumpster Days April 13-14 & October 12-13 from 8-4
Lorain County Pride Day May 19th from 9-12
- \$300.00 for refreshments & plant supplies
Town-wide Garage Sale August 11

Fiscal Officer and records clerk will be attending training in Columbus on March 22 & 23, than will be attending the Newly Elected Training Program by the Ohio Muncipal League, along with the 2 newest council members.

Law Director Report

Fiscal Officer Report

Payroll Information Update – still need from SAFD
Payment Listing 2/26/18 – 3/11/18
Bank Reconciliation
Reappropriation:

**TEMPORARY APPROPRIATION ORDINANCE #231
AN ORDINANCE TO REAPPROPRIATE MONEY FOR THE RESPECTIVE FUNDS
FOR THE CURRENT EXPENSES FOR THE PERIOD OF MONTHS JANUARY 1, 2018
TO MARCH 31, 2018 INCLUSIVE.**

Ordinance -

**2nd Reading AN ORDINANCE CREATING A SPECIAL REVENUE FUND FOR STORM
WATER MANAGEMENT, AND DECLARING AN EMERGENCY.**

**Ordinance # 1569-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO
A CONTRACT WITH CUSTIS INSURANCE FOR VILLAGE INSURANCE FROM 1**

**APRIL 2018 THROUGH 31 MARCH 2019 AT A COST NOT TO EXCEED \$17,606.00
AND DECLARING AN EMERGENCY.**

Resolutions

**Committees:
Service**

Bldg. & Grounds

Parking lot done

Info/Tech

Next meeting will be April 4, 2018 at 7 p.m.

Ordinance

Next meeting will be April 23, 2018 at 6:30p.m.

Audit/Finance

Next meeting will be March 13, 2018 at 7 p.m.

Safety

Police

The report was emailed

Fire

Cemetery

Next meeting will be March 14, 2018, at 6:00 p.m.

Recreation

Registrations are being accepted

Next meeting will be March 21, 2018, at 7:00 p.m.

BPA

Next meeting will be March 19, 2018, at 7:30 p.m.

Park

Centennial Picnic committee met and set ground work. Further details will be announced after the April 5th meeting. The park will be offering fitwalks and other programming during the summer months.

Next meeting will be April 5, 2018, at 7:00 p.m.

Zoning

Next meeting will be March 28, 2018 at 6:30 p.m. If needed.

Old/New Business

Dump truck ---- still being worked on

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

March 26, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Approval of minutes of previous meeting _____ Motion _____ Seconded

Visitors

Mayor's Report

NOACA- motion
Recycle Grant
Second Harvest

Law Director Report

Fiscal Officer Report

Payroll Information Update – still need from SAFD
Payment Listing
Revenue Summary
Appropriation
Employee

Ordinances

Ordinance No. **1571-2018 AN ORDINANCE CREATING AN ENTERPRISE FUND FOR STORM WATER MANAGEMENT, AND DECLARING AN EMERGENCY. Section 2: The Village of South Amherst Ordinance No. 1570-2018, passed March 12, 2018 is hereby repealed.**

Next meeting will be April 23, 2018 at 6:30 p.m.

Resolutions

Committees:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be April 4, 2018 at 7 p.m.

Ordinance

Audit/Finance

Safety

Police

Fire

Cemetery

Next meeting will be April 11, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Next meeting will be April 2, 2018, at 7:30 p.m.

Park

Next meeting including Centennial Picnic planning will be April 5, 2018, at 7:00 p.m.

Zoning

Next meeting will be April 25, 2018 at 6:30 p.m. If needed.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

April 9, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Council member Jeri Leigh Siss is on a business trip, excused absence. Motion Seconded

Approval of minutes of previous meeting Motion Seconded

Visitors

Mayor's Report

Demolition Application

2020 Census Materials

Bids for Storm Drains

EMS Proclamations

Law Director Report

Vacation

Fiscal Officer Report

Payment Listing 3/26-4/6/18

Bank reconciliation - March

Fiscal officer had UAN Payroll Training in Columbus today.

Records Retention meeting postponed until May 14 at 7 p.m. due to absence of law director and impending training of fiscal office and records clerk.

Ordinances

First reading – **Ordinance 1572-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE WIDE OPEN WEST CLEVELAND, LLC. (“WOW”), AND DECLARING AN EMERGENCY.**

First reading – **Ordinance 1573-18 AN ORDINANCE AUTHORIZING SALARY CHANGES FOR DENNIS HEVENER AND JEANNE MASCHARI EFFECTIVE JANUARY 1, 2018, AND DECLARING AN EMERGENCY.**

Resolutions

**Committees:
Service**

Bldg. & Grounds

Info/Tech

Next meeting will be May 2 at 7 p.m.

Ordinance

Next meeting will be April 23, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be April 17, 2018 at 7 p.m. Finance at 7:45 if needed

Safety

Police

Fire

Cemetery

Next meeting will be May 9, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Next meeting will be April 2, 2018, at 7:30 p.m.

Park

The board approved their 2018 budget and submitted to the budget committee. Programming for 2018 includes joint Fitwalks with LCGHD, movie nights and the Centennial Picnic. The picnic will be held on Sunday, July 1, further details will be given after the May 3rd meeting.

May 3, 2018, at 7:00 p.m.

Zoning

Next meeting will be April 25, 2018 at 6:30 p.m. If needed.

Old/New Business

OML

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

April 23, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis

Council Member Dennis Burdue

Council Member Jeri Leigh Siss

Council Member

Council Member David Troike

Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke

Records Clerk Laurie Beran

Law Director Michelle Nedwick

Approval of minutes of previous meeting Motion Seconded

Visitors

Sara Lalonde – Park Bd

Mayor's Report

Council Agendas & minutes are posted on the village website from 1/8/2018 to present.

OML Mayors Conference

Storm Water meeting

Church St

Law Director Report

Fiscal Officer Report

Payment Listing 4/7/18 – 4/23/18

Management Reports LGS (Local Government Services) – Storm Water Management

Ordinances

First reading – **Ordinance 1572-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE WIDE OPEN WEST CLEVELAND, LLC. (“WOW”), AND DECLARING AN EMERGENCY.**

First reading – **Ordinance 1574-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DIXON ENGINEERING, INC. FOR INSPECTION SERVICES FOR THE 100,000 GALLON DOUBLE ELLIPSE ELEVATED TANK, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance 1575 - 18 ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS FOR THE AUTOMATIC METER READING & METER REPLACEMENT PROGRAM, AND DECLARING AN EMERGENCY**

Resolutions

Committees:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be May 2 at 7 p.m.

Ordinance

Next meeting will be May 7, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be May 15, 2018 at 7 p.m.

Safety

Police

Fire

Cemetery

Next meeting will be May 9, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Request for proposal for meters

Next meeting will be May 7, 2018, at 7:30 p.m.

Recreation

Next meeting is August 15, 2018 at 7:00 p.m.

Park

First Fitwalk of the season is Wednesday at 7 p.m.

Promotional flyers for events are being posted.

Playground grant proposal, waive contractor fee, sign

Next meeting will be May 3, 2018, at 7:00 p.m.

Zoning

Next meeting will be April 25, 2018 at 6:30 p.m. If needed.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA
May 14, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Approval of minutes of previous meeting Motion Seconded

Visitors

Lorain Community Development - Dan Romancak

Mayor's Report

Village garage

Law Director Report

Fiscal Officer Report

Payment Listing 4/23 – 5/14/18

Bank reconciliation - April

Reappropriation

Aflac Insurance – anyone who receives a regularly scheduled paycheck, may receive this benefit.

Budget for 2019 wish list is due - HVAC for townhall

Ordinances

First reading – **Ordinance #1576-18 ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRAMHALL ENGINEERING & SURVEYING CO. FOR PREPARATION OF BIDDING DOCUMENTS AND CONTRACT DOCUMENTS FOR THE AUTOMATIC METER READING & METER REPLACEMENT PROGRAM, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance #1577-18 ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS FOR THE LEONARD ST. WATERMAIN REPLACEMENT PROGRAM, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance #1578-18 ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRAMHALL ENGINEERING & SURVEYING CO. FOR PROFESSIONAL ENGINEERING AND SURVEYING SERVICES FOR THE**

LEONARD STREET WATERMAIN REPLACEMENT PROGRAM, AND DECLARING AN EMERGENCY.

First reading – **Ordinance #1579-18 AN ORDINANCE ADOPTING THE REVISED BOARD OF CEMETERY TRUSTEES BYLAWS AND REGULATIONS AND DECLARING AN EMERGENCY.**

First reading – **Ordinance #1580-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DIGGERS OF OHIO, LLC., FOR THE OPENING AND CLOSING OF GRACES IN EVERGREEN CEMETERY.**

Resolutions

Committees:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be June 6, 2018 at 7 p.m.

Ordinance

Next meeting will be 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be May 15, 2018 at 7 p.m.

Safety

Police

Fire

March total incident count was 27.

April total incident count was 21.

Cemetery

Next meeting will be June 13, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Next meeting will be May 21, 2018, at 7:30 p.m.

Park

Students from SAMS National Junior Honor Society volunteered 3 hours on May 5th to help spruce up the park.

Next meeting will be June 7, 2018 at 6:30 p.m.

Zoning

Next meeting will be May 23, 2018 at 6:30 p.m. If needed.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

May 29, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Approval of minutes of previous meeting Motion Seconded

Records Clerk

- Adoption of the Agenda
- Point of order
- Visitor Acknowledgement

Motion made by **seconded by**

Visitors

Aflac rep – Michael Marcucci

Mayor's Report

Records Retention Committee met on 5/14, next meeting will be October 8, 2018 at 7 p.m.

Memorandum of Understanding with Lorain County Development regarding the Stormwater Utility

Law Director Report

Fiscal Officer Report

Payment Listing 5/14 – 5/29

Approval of transfer from General Fund to Street for expenses dated 5/15/18

Ordinances

Second reading – **Ordinance #1580-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DIGGERS OF OHIO, LLC., FOR THE OPENING AND CLOSING OF GRAVES IN EVERGREN CEMETERY.**

Resolutions

Committees:

Service

Service Dept. employees completed training

Bldg. & Grounds

Info/Tech

Next meeting will be June 6, 2018 at 7 p.m.

Ordinance

Next meeting will be _____, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be June 19, 2018 at 7 p.m.

Safety

Next meeting will be June 6, 2018 @ 6:30 p.m.

Police

Fire

Cemetery

Next meeting will be June 13, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Next meeting will be June 4, 2018, at 7:30 p.m.

Park

Electric to the pavilion

Next meeting will be June 7, 2018 at 6:30 p.m.

Zoning

Next meeting will be June 27, 2018 at 6:30 p.m. If needed.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

June 11, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda Motion Seconded

Approval of minutes of previous meeting Motion Seconded

Visitors

Mayor's Report

Records Clerk Training in Dublin 7/17
Letter sent regarding culvert/tile on Annis Rd. lot between Flemming & Cremins.
Memorandum of Understanding with Lorain County Development regarding the Stormwater Utility
Mayors Conference 6/13-15
IRG/Quarry project update

Law Director Report

Fiscal Officer Report

Payment Listing 5/29 – 6/11/18
UAN Payroll update
Police cruiser payment schedule
2019 Tax budget preparation
2019 Tax budget public hearing will be July 9, 2018 at 7 p.m.

Ordinances

Third reading – **Ordinance #1580-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DIGGERS OF OHIO, LLC., FOR THE OPENING AND CLOSING OF GRAVES IN EVERGREN CEMETERY.**

Resolutions

Committees:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be July _____ , 2018 at 7 p.m.

Ordinance

Next meeting will be _____, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be June 19, 2018 at 7 p.m.

Next finance meeting will be June 12, 2018 at 7 p.m.

Safety

Police

Fire – 18 calls for the month of May

Cemetery

Next meeting will be June 13, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Next meeting will be June 18, 2018, at 7:30 p.m.

Park

Fitwalk 3 people

Movie night 8 people

Next meeting will be July 5, 2018 at 6:30 p.m.

Centennial Picnic, Sunday July 1 – volunteers from council to help the day of the picnic would be appreciated. Final planning meeting will be June 21, at 7 p.m. at the park.

Zoning

Next meeting will be June 27, 2018 at 6:30 p.m. If needed.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

June 25, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda Motion Seconded

Approval of minutes of previous meeting Motion Seconded

Visitors

Mayor's Report

Law Director Report

Fiscal Officer Report

Payment Listing 5/12 – 5/25/2018
Bank Reconciliation

Ordinances

First reading – **Ordinance #** **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE LORAIN COUNTY STORM WATER DISTRICT TO BECOME STORM WATER CO-PERMITTEES UNDER THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT REGULATIONS OF THE OHIO ENVIRONMENTAL PROTECTION AGENCY, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance #** **AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 141.03 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 141.03, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance #** **AN ORDINANCE APPOINTING PECK & GAMBISH CPA’S INC., AS UNCOME TAX ADMINISTRATOR FOR THE VILLAGE OF SOUTH AMHERST AND FIXING COMPENSATION FOR TERM 1 JULY 2018 THROUGH 30 JUNE 2020, AND DECLARING AN EMERGENCY.**

Committees:
Service

Bldg. & Grounds
Info/Tech

Next meeting will be July _____, 2018 at 7 p.m.

Ordinance

Next meeting will be _____, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be July 17, 2018 at 7 p.m.

Safety

Police

Fire

- Promote Jacob Lawrie & Kyle Urig
- Resignation of Nathaniel Henceroth
- Request Safety meeting in July (equipment & levy)

Next safety meeting will be July _____, 2018 at ____ p.m.

Cemetery

Next meeting will be July 11, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA July 2 18, 2018, at 7:30 p.m.

Park

Next meeting will be July 5, 2018 at 6:30 p.m.

Centennial Picnic, Sunday July 1 – volunteers from council to help the day of the picnic would be appreciated.

Zoning

Next meeting will be June 27, 2018 at 6:30 p.m. If needed.

Old/New Business

Kim Greene – lien on property, civil case

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA
July 9, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Approval of council member absence Motion Second

Acceptance of agenda Motion Second

Approval of minutes of previous meeting Motion Second

Visitors

Mayor's Report

Letter from Health District

Natural Resources Assistance Council

Census

Safebuilt Service Agreement

Leonard St speed limit

August 11 Village Garage Date

WOW Cable

Scope of work for village garage

Law Director Report

Fiscal Officer Report

Payment Listing 6/25-7/9/18

Management reports appropriation status, revenue status, fund balance)

Accept 2019 tax budget as presented during the public hearing

Ordinances

Second reading – **Ordinance # 1582-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE LORAIN COUNTY STORM WATER DISTRICT TO BECOME STORM WATER CO-PERMITTEES UNDER THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT REGULATIONS OF THE OHIO ENVIRONMENTAL PROTECTION AGENCY, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance # AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING CO., INC. TO APPLY FOR ISSUE 1, ROUND 33 GRANT/LOAN MONIES FOR THE RECONSTRUCTION OF ANNIS ROAD NORTH AND THE REPLACEMENT OF THE WATER MAIN THEREIN, AND DECLARING AN EMERGENCY**

Motion Seconded

First reading – **Ordinance # AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.12 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.12, AND DECLARING AN EMERGENCY**

Motion Seconded

First Reading - **Ordinance # AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.14 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.14, AND DECLARING AN EMERGENCY**

Motion Seconded

Committees:

Service

Oakdale 2 drains one on top of the other

Bldg. & Grounds

Machine gun in front of town hall

Info/Tech

Next meeting will be September 5, 2018 at 7 p.m.

Ordinance

Next meeting will be July 23, 2018 at 6:30p.m.

Audit/Finance

Next audit meeting will be July 17, 2018 at 7 p.m.

Safety

Next meeting will be July 25, 2018 at 6 p.m.

Meeting needs to be rescheduled to

Police

Looking to collaborate training with other police departments to reduce cost and receive

best opportunities for training. Current training schedule is set through October. Exterior man door has been fixed. Computer system updates have started.

Fire

Commended for helping with the Lorain Fire
28 calls for the month of June

Cemetery

Next meeting will be July 11, 2018, at 6:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Motion to accept bid from Northeast Trenching
Next meeting will be July 16, 2018 at 7:30 p.m.

Park

Saturday, July 14 is the next scheduled Fitwalk and movie night. Feature film is Toy Story 3. The board motioned and approved that the park board is not responsible for posting non-potable water signs, it is the responsibility of the SABPA.

Next meeting will be August 7, 2018 at 7:00 p.m.

Centennial Picnic thankyou

Zoning

Next meeting will be July 25, 2018 at 6:30 p.m.
Richard Smith 218 S. Lake St, asking for a variance to redo his front porch.

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA
July 16, 2018

SPECIAL MEETING
6:00 P.M.

ORDER OF BUSINESS

Call to Order

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Visitors

Ordinances

First reading - **Ordinance #1585-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH NORTHEAST OHIO TRENCHING SERVICES, INC., SUBJECT TO THE VILLAGE RECEIVING OWDA FUNDING, FOR THE LEONARD STREET WATER LINE REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY.**

Move to suspend the rules and pass as an emergency. Second

First reading – **Ordinance #1586-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING CO., INC. TO APPLY FOR ISSUE 1, ROUND 33 GRANT/LOAN MONIES FOR THE RECONSTRUCTION OF ANNIS ROAD NORTH AND THE REPLACEMENT OF THE WATER MAIN THEREIN, AND DECLARING AN EMERGENCY.**

Move to suspend the rules and pass as an emergency. Second

First reading – **Ordinance #1587-18 AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.12 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.12, AND DECLARING AN EMERGENCY (Noxious Weeds)**

Move to suspend the rules and pass as an emergency. Second

First Reading - **Ordinance # 1588-18 AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.14 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE SECTION 521.14, AND DECLARING AN EMERGENCY (Abatement of Nuisances)**

Move to suspend the rules and pass as an emergency. Second

VILLAGE OF SOUTH AMHERST

AGENDA

July 23, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda	motion	Seconded
Approval of minutes July 9, 2016	motion	Seconded
Approval of minutes July 16, 2016	motion	Seconded

Visitors

Mayor's Report

Service bldg. expansion
Annis Rd culvert – letter sent, waiting on reply
Oakdale storm drain work completed

Law Director Report

Fiscal Officer

Payment listing July 9 – July 23, 2018
June reconciliation

Ordinances

Third reading – **Ordinance # 1582-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE LORAIN COUNTY STORM WATER DISTRICT TO BECOME STORM WATER CO-PERMITTEES UNDER THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT REGULATIONS OF THE OHIO ENVIRONMENTAL PROTECTION AGENCY, AND DECLARING AN EMERGENCY.**

First reading – **Ordinance # AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt OHIO, LLC, AND DECLARING AN EMERGENCY**

First Reading – **Ordinance #** **AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR THE LEONARD STREET/QUARRY ROAD WATER LINE REPLACEMENT PROJECT BETWEEN THE VILLAGE OF SOUTH AMHERST, OHIO AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.**

Committees:
Service

Bldg. & Grounds
Next meeting will be

Info/Tech
Next meeting will be September 5, 2018 at 7 p.m.

Ordinance
Next meeting will be _____ 2018 at _____ p.m.

Audit/Finance
Next audit meeting will be August 21, 2018 at 7:00 p.m.

Safety

Police
Fire

Next meeting will be August 13, 2018 at 6:30 p.m.

Cemetery
Next meeting will be August 8, 2018, at 7:00 p.m.

Recreation
Next meeting will be August 15, 2018, at 7:00 p.m.

BPA
Update Class 1 Water Distribution and meter reader job description cover new responsibilities the Operator of Record.
Next meeting will be August 6, 2018 at 7:30 p.m.

Park
The July 14th Movie In The Park had 14 in attendance. The next movie will be “The Incredibles” on August 11, 2018 at 8:30 p.m.

Zoning
Next meeting will be July 25, 2018 at 6:30 p.m.

Old/New Business
Protocol for accepting property

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

August 13, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord’s Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda motion second

Approval of minutes motion second

Visitors

Mayor’s Report

Sewage System Tap In approval for 105 Maroy Dr. & 323 W. Main motion second

Liquor permit renewals motion second

Law Director Report

Fiscal Officer

Payment Listing 7/23 – 8/13

July reconciliation

Accept payment listing & reconciliation report motion second

1 year Audit for Fiscal Officer motion second

Recreation Bd reallocation motion second

BPA Contingency Plan budget reallocation motion second

Budget re-appropriation discussion

Board/committee liaisons - attend meeting, submit last approved minutes, recap new relevant issues. If liaisons cannot attend next committee designee should attend

EPA directives

Records Clerk

Codified ordinances cost of 3 hard copies and online is \$1700.00. Last September, the cost for 10 hard copies and online was \$2904.76.

Motion to only update 3 hard copies of codified ordinances motion second

Contractor Fee increase for 2019 from \$50 to \$75 for new registrations, \$35 to \$50 for renewal. If paid by 1/31/2018, the contractor pays current rate. motion second

Ordinances

Second reading – **Ordinance #1589-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt OHIO, LLC, AND DECLARING AN EMERGENCY**

First reading – Ordinance# 1591-18 AN ORDINANCE REPEALING EXISTING SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 921 AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE CHAPTER 921, AND DECLARING AN EMERGENCY (water backflow)

Suspend the rules, declare an emergency and to accept motion second

First reading – Ordinance #1592-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN EXTENSION AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR AUDITING SERVICES FOR THE VILLAGE OF SOUTH AMHERST IN ACCORDANCE WITH THE AUDITOR OF STATE REGULATORY BASIS OF ACCOUNTING, AND DECLARING AN EMERGENCY. (perform audit on fiscal officer)

Suspend the rules, declare an emergency and to accept motion second

Committees:

Service

Bldg. & Grounds

Next meeting will be

Info/Tech

Next meeting will be September 5, 2018 at 7 p.m.

Ordinance

Next meeting will be _____ 2018 at _____ p.m.

Audit/Finance

Next audit meeting will be August 21, 2018 at 7:00 p.m.

Safety

Police

Fire

Cemetery

Next meeting will be September 12, 2018, at 7:00 p.m.

Recreation

Next meeting will be August 15, 2018, at 7:00 p.m.

BPA

Water Meters

Next meeting will be August 17, 2018 at 7:30 p.m.

Park

Approved removal of the yard hydrant and capping it off. Discussion held on future community events.

Next meeting will September 7, 2018 at 7:00 p.m.

Zoning

Next meeting will be August 22, 2018 at 6:30 p.m. If needed.

Old/New Business

Community Development Committee

213 Charles St.

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

August 27, 2018

SPECIAL MEETING

7:00 P.M.

ORDER OF BUSINESS

Call to Order

The roll was called:

Council Member Jed Willis	P
Council Member Dennis Burdue	P
Council Member Jeri Leigh Siss	P
Council Member Stuart Jones	P
Council Member David Troike	P
Council President Robert James	P

Ex officio members:

Fiscal Officer Michelle Henke	P
Records Clerk Laurie Beran	P
Law Director Michelle Nedwick	P

Visitors

Tracey Newman, Howard Reinhard, Loren Standen

Recreation Board

Jed Willis said how other communities are not associated with the municipalities. Want the “rec board” to be self sustaining.

The board is okay with separating.

The question is what to do with the remaining money.

Robert James wants to spend the remaining money on championship plaques

Mayor Leshinski where will you have your meetings, suggested that they could still have them at townhall.

VILLAGE OF SOUTH AMHERST

AGENDA

August 27, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord’s Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda motion second

Approval of minutes motion second

Visitors

Mayor’s Report

446 Annis Rd. & 105 Maroy Dr Tap in permit
MOU Storm Water approved by county
2019 Calendar
Historical Society

Law Director Report

Gift of property
Airbnb, 213 Charles St.

Fiscal Officer

Payment listing 8/13 – 8/27/18
Management Reports – August motion second

Update status of EPA directives

Reappropriation discussion

Board/committee liaisons - attend meeting, submit last approved minutes, recap new relevant issues. If liaisons cannot attend next committee designee should attend

Ordinances

Third reading – **Ordinance #1589-18 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt OHIO, LLC, AND DECLARING AN EMERGENCY**

VILLAGE OF SOUTH AMHERST
AGENDA

September 10, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Jed Willis
Council Member Dennis Burdue
Council Member Jeri Leigh Siss
Council Member Stuart Jones
Council Member David Troike
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda motion second

Approval of minutes motion second

Visitors

Mayor's Report

Republic Service recap
219 Oakdale flood reimbursement

446 Annis Rd & 105 Maroy Dr. Tap-In	motion	second
120 Annis Rd Tap-In to storm for footer tile	motion	second
327 West Main Tap-In septic	motion	second
2019 Council Calendar	motion	second
Thompson waterline		
Leonard St project		
Annis Rd project		

Law Director Report

Fiscal Officer

Payment Listing 8/27 – 9/10

Accept payment listing motion second

Fee bill for Farah Emeka (prosecutor) motion second

Status update on EPA directives

Approval for Appropriations Ordinance # 236 for water line replacement on Leonard St. in the amount of \$190,526.00, suspend the rules and pass as an emergency. motion second

Records Clerk

Cancellation of meetings need to be posted ASAP in the 5 designated areas around town.
Responsibilities of board liaison

Ordinances

Resolutions

Committees:

Service

Bldg. & Grounds

Info/Tech

Next meeting will be October 3, 2018 at 7 p.m.

Ordinance

Next meeting will be _____ 2018 at 6:30 p.m.

Audit/Finance

Next audit meeting will be September 18, 2018 at 7:00 p.m.

Safety

Amherst Twp. Fire Contract

Fire

Appointment of the following Auxiliary Firefighters:

Jacob Adams, Beau Matus, Sydney O'Connor, Eric Winebrenner motion second

Removal of Joshua Schlifer, Auxiliary Firefighter motion second

Police

New SUV Cruiser has arrived. New computer system (New World) to start on Thursday. The department along with other village employees is participating in the Lorain County General Health District - Step Up Challenge, currently in 5th place. The annual Top Shot challenge was won by Sgt. Saltis. Officers will be trained on the Breath Test machine on 9/25/18 in Brooklyn,, Ohio which will help expedite the OVI process.

Next meeting will be _____, 2018 at _____ p.m.

Cemetery

Next meeting will be September 12, 2018 at 6:00 p.m.

Recreation

Formation of exploratory committee

Next meeting will be _____, 2018 at _____

BPA

Next meeting will be September 17, 2018 at 7:30 p.m.

Park

Next meeting will October 4, 2018 at 7:00 p.m.

Zoning

Next meeting will be September 26, 2018 at 6:30 p.m. If needed.

Old/New Business

Community Development Committee – formation of exploratory committee.

Next meeting will be _____, 2018 at _____

Adjournment

VILLAGE OF SOUTH AMHERST

AGENDA

September 24, 2018

REGULAR MEETING

7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord’s Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda motion second
Approval of minutes motion second

Approval of absence for Jeri Leigh Siss, traveling for business motion second

Visitors

Lorain County General Health District

Mayor’s Report

2019 Council Calendar motion second
120 Annis Rd Tap –in motion second
327 W Main St Tap-in motion second
112 Maroy Dr Tap-in motion second
Halloween Parade is Sunday, October 28 at 3 p.m., line-up starts at S.A.M.S at 2:30 p.m.
Halloween Trick Treat is Wednesday, October 31 from motion second
Storm Water – MS4
Leonard St
Letter from Don Ramos

Law Director Report

Fiscal Officer

Payment listing 9/10/2018-9/24/2018
August bank recon
September management reports
Update on EPA directives
Council approval to pool funds in Recreation fund to single account code so they can spend. I will detail for Council
Appropriation Ordinance #237 funds to pay Farah Emeka, prosecutor motion second

Records Clerk copy of driver’s license for annual check, due by 10/15/18

Ordinances

Resolutions

Committees:

Service

Next meeting will be

Bldg. & Grounds

Next meeting will be October 3, 2018 at 7 p.m.

Ordinance

Next meeting will be

Audit/Finance

Next audit meeting will be October 16, 2018 at 7:00 p.m.

Safety

Fire

38 calls for the month of August

Appointment of the following Auxiliary Firefighters:

Jacob Adams, Beau Matus, Sydney O'Connor, Eric Winebrenner motion second

Police

Next meeting will be October 3, 2018 at 6:30 p.m.

Cemetery

Next meeting will be October 10, 2018 at 6:00 p.m.

Recreation

Formation of exploratory committee

Next meeting will be

BPA

53 Shut-off notices sent out 9/20/18

Next meeting will be October 1, 2018 at 7:30 p.m.

Park

Next meeting will October 4, 2018 at 7:00 p.m.

Zoning

Next meeting will be September 26, 2018 at 6:30 p.m. If needed.

Old/New Business

Community Development Committee

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA

October 10, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda motion second
Approval of minutes motion second

Visitors

Mayor's Report

2019 Calendar
112 Maroy Dr. Tap-In motion second
327 W Main St Tap-In motion second

Law Director Report

Fiscal Officer

Payment Listing 9/24 -10/8/18
September Bank Reconciliation
Accept payment listing & bank reconciliation motion second
Update on EPA directives
Then & Now purchase orders for Diggers of Ohio, LLC (Thompson Dr. water & storm line)
Motion second
Keypad entry for workroom door

Ordinances

Ordinance #1591-18 **AN ORDINANCE REPEALING EXISTING SOUTH AMHERST
CODIFIED ORDINANCE CHAPTER 921 AND ENACTING NEW SOUTH AMHERST
CODIFIED ORDINANCE CHAPTER 921, AND DECLARING AN EMERGENCY**

Ordinance # **AN ORDINANCE CREATING THE POSITION OF BACK-UP
OPERATOR OF RECORD, FIXING THERATE OF COMPENSATION, AND
DECLARING AN EMERGENCY.**

Ordinance # Leonard St paving

Resolutions

Resolution #626 **RESOLUTION ACCEPTING THE RATES AS DETERMINED BY THE LORAIN COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY LEVIES. (2019 Budget)**

Committees:

Service

Uniforms

Bldg. & Grounds

Ordinance

Next meeting will be

Audit/Finance

Next audit meeting will be October 16, 2018 at 7:00 p.m.

Safety

Fire

Police

Cemetery

Next meeting will be October 10, 2018 at 6:00 p.m.

Recreation

Formation of an exploratory of committee

BPA

Next meeting will be October 15, 2018 at 7:30 p.m.

Park

Next meeting will November 1, 2018 at 7:00 p.m.

Zoning

Next meeting will be October 24, 2018 at 6:30 p.m. If needed.

Old/New Business

Community Development Committee

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA

October 22, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda

motion

second

Approval of minutes

motion

second

Visitors

Mayor's Report

Tap-In's for NPDES systems completed at 112 Maroy Dr & 327 W Main St after verification of 8" lines.

Tap-In for 410 Church St upon verification Motion Second

Tap-In for 104-106 Wallu upon verification Motion Second

Tap-In for downspouts into the storm drain 319 E. Main St. Motion Second

Handbook Revision: Section 24: Overtime

Hourly employee (not safety forces), full time employees and part time employees of the Village, Board of Public Affairs and/ or Cemetery Board who actually WORK more than 40 hours per week, shall be paid the overtime rate of 1.5 times the hourly rate of pay as mandated by the Fair Labor Standard Act (FLSA).

 Motion Second

EPA

Law Director Report

Fiscal Officer

Payment Listing 10/8 – 10/22/2018

October Management Reports

2019 Budget Update

Ohio Deferred Compensation

Income Tax Collection for non-filing residents

Ordinances

Water 921

Resolutions

Appropriations

Committees:

Service

Personnel

Bldg. & Grounds

Ordinance

Audit/Finance

Next audit meeting will be November 20, 2018 at 7:00 p.m.

Safety

Fire

VFDB will meet on November 7, 2018 at 7:00 p.m.

Police

Cemetery

Next meeting will be October 10, 2018 at 6:00 p.m.

BPA

Next meeting will be November 5, 2018 at 7:30 p.m.

Park

Next meeting will November 1, 2018 at 7:00 p.m.

Zoning

Michelle Balas seeking a variance for 107 N. Lake St.

Next meeting will be October 24, 2018 at 6:30 p.m.

Old/New Business

Community Development Exploratory Meeting (all council) will meet on November 12, 2018 at 6:30 p.m.

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA

November 12, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda

motion

second

Approval of minutes

motion

second

Visitors

Mayor's Report

Tap-In to storm drain - 319 E. Main St sump pump & 2 down spouts Motion Second
Tap-In 120 Annis Rd Motion Second
2019 Council Calendar Motion Second
Leonard St
Lorain County Drug Epidemic Report – view on village webpage

Law Director Report

Fiscal Officer

Payment listing 10/22/18 – 11/12/18
October Bank Reconciliation Motion Second
Health Insurance

Ordinances

Ordinance No. 1596-18 **AN ORDINANCE AUTHORIZING ALL ACTION
NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)
ENERGIZED COMMUNITY GRANT(S) AND DECLARING AN EMERGENCY**
Motion Second

Ordinance No. 1597-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER
INTO AN AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR
PREPARATION OF THE NOTES TO THE FINANCIAL STATEMENTS OF THE
VILLAGE OF SOUTH AMHERST IN ACCORDANCE WITH THE AUDITOR OF
STATE REGULATIONS BASIS OF ACCOUNTING FOR THE YEARS ENDING
DECEMBER 31, 2018 THROUGH DECEMBER 31, 2020, AND DECLARING AN
EMERGENCY**

Motion Second

Ordinance No. 1598-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A DELINQUENT DEBT COLLECTION AGREEMENT BETWEEN THE OHIO ATTORNEY GENERAL AND THE VILLAGE OF SOUTH AMHERST, OHIO, AND DECLARING AN EMERGENCY**

Motion Second

Ordinance No. 1599-18 **AN ORDINANCE REPEALING EXISITING SOUTH AMHERST CODIFIED ORDINANCE 1305.04(d) AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE 1305.4(d), CONTRACTOR FEE FOR REGISTRATION, AND DECLARING AN EMERGENCY**

Motion Second

Ordinance No. 1600-18 **AN ORDINANCE REPEALING EXISITING SOUTH AMHERST CODIFIED ORDINANCE PART THIRTEEN – BUILDING CODE AND ENACTING NEW SOUTH AMHERST CODIFIED ORDINANCE PART THIRTEEN – BUILDING CODE, AND DECLARING AN EMERGENCY**

Motion Second

Ordinance No. 1601-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH NECO AND TO APPLY FOR A LOAN FOR THE AUTOMATIC METER READING & METER REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY**

Motion Second

Resolutions

Resolution No. 627-18 **A RESOLUTION ADOPTING THE PLAN UNDER THE OHIO PUBLIC EMPLOYEES DEFERRED COMPENSATION PROGRAM ADMINISTERED BY THE OHIO PUBLIC EMPLOYEES DEFEERED COMPENSATION BOARD FOR PARTICIPATION BY “ELIGIBLE EMPLOYEES” OF THE VILLAGE OF SOUTH AMHERST, OHIO, AND DECLARING AN EMERGENCY**

Appropriations

Appropriation Ordinance No. 239 **AN ORDINANCE TO APPROPRIATE MONEY FOR THE RESPECTIVE FUNDS FOR THE CURRENT EXPENSES FOR THE PERIOD OF, JANUARY 1, 2018 TO DECEMBER 31, 2018 INCLUSIVE**

Motion Second

Appropriation Ordinance No. 240 **A RESOLUTION TO TRANSFER FROM THE GENERAL FUND A TOTAL NOT TO EXCEED \$30,000.00 TO THE CAPTIAL PROJECT LEONARD ST FUND EFFECTIVE October 8, 2018.**

Motion Second

Appropriation Ordinance No. 241 **A RESOLUTION TO TRANSFER FROM THE GENERAL FUND A TOTAL NOT TO EXCEED \$35,093.00 TO THE STREET FUND EFFECTIVE November 12, 2018.**

Motion Second

Committees:

Service

Personnel

Bldg. & Grounds

Ordinance

Audit/Finance

Next meeting will be November 20, 2018 at 7 p.m.

Safety

Fire

Meeting to discuss Amherst Twp fire contract

Police

Cemetery

Next meeting will be November 13, 2018 at 6:00 p.m.

BPA

Next meeting will be November 19, 2018 at 7:00 p.m.

Park

Next meeting will December 10, 2018 at 7:00 p.m.

Zoning

Old/New Business

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA

November 26, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda	motion	second
Approval of minutes	motion	second

Visitors

Mayor's Report

Calendar 2019	motion	second
Leonard St update		
Kenwood St update		
Annis Rd Project OPWC Round 33		
OML Dues		

Law Director Report

Fiscal Officer

Payment listing 11/12-11/26/2018

Management Reports for November	motion	second
Then & Now PO# 463-2018 to Digger's for \$7775.00, Storm sewer repair for Church/Leonard	motion	second
Then & Now PO# 464-2018 to Digger's for \$5276.09. Storm sewer repair for Elm/Leonard	motion	second

Emerge Inc. (website)
Fire Contracts – Amherst & Henrietta Twp
Deferred Compensation
Zoning ordinance review - \$95.00/hr

Ordinances

Ordinance # 1602-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF LORAIN FOR A JOINT SELF-INSURANCE HEALTH CARE BENEFITS, AND DECLARING AN EMERGENCY**

motion	second
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1339.07 Discharge and Connection Prohibitions

Resolutions

Appropriations

2019 Temporary Appropriations

Committees:

Service

Personnel

Bldg. & Grounds

Next meeting will be December 10, 2018 following council.

Ordinance

Next meeting will be December 10, 2018 following council.

Audit/Finance

Next meeting will be December 10, 2018 following council.

Safety

Fire

28 calls for October

Police

Next meeting will be

Cemetery

Next meeting will be December 10, 2018 following council.

BPA

Next meeting will be December 10, 2018 following council.

Park

Next meeting will be December 10, 2018 following council.

Zoning

Next meeting will be December 10, 2018 following council.

Old/New Business

Christmas Party

Adjournment

VILLAGE OF SOUTH AMHERST
AGENDA

December 10, 2018

REGULAR MEETING
7:30 P.M.

ORDER OF BUSINESS

Call to Order

Lord's Prayer & Pledge of Allegiance

The roll was called:

Council Member Dennis Burdue
Council Member Stuart Jones
Council Member Jeri Leigh Siss
Council Member David Troike
Council Member Jed Willis
Council President Robert James

Ex officio members:

Fiscal Officer Michelle Henke
Records Clerk Laurie Beran
Law Director Michelle Nedwick

Acceptance of agenda

motion

second

Approval of minutes

motion

second

Visitors

Mayor's Report

Volunteer Fire Dependence Board -
Cascade Cliffs Request
NOACA
Zoning, Park, Audit – need 1 member for each board.

Law Director Report

Fiscal Officer

Payment Listing 11/286 – 12/10/2018
November Bank Reconciliation
Amend Temporary Appropriations

Ordinances

Ordinance No. 1604-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF SOUTH AMHERST AND SAFEbuilt OHIO, LLC., AND DECLARING AN EMERGENCY.**

Motion

second

Ordinance No. 1605-18 **AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE SOUTH AMHERST CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.**

Motion

second

Ordinance No. 1606-18 **AN ORDINANCE SETTING THE MONTHLY CONTRIBUTIONS PAID BY THE VILLAGE FOR FULL TIME VILLAGE**

EMPLOYEES' HEALTH INSURANCE COVERAGE, AND DECLARING AN EMERGENCY.

Motion second

Ordinance No. 1607-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE TRUSTEES OF HENRIETTA TOWNSHIP FOR THE VILLAGE VOLUNTARY FIRE DEPARTMENT FROM 1 JANUARY 2019 THROUGH 31 DECEMBER 2021, AND DECLARING AN EMERGENCY.**

Motion second

Ordinance No. 1608-18 **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN EXTENSION AGREEMENT WITH THE TRUSTEES OF AMHERST TOWNSHIP FOR THE VILLAGE VOLUNTARY FIRE DEPARTMENT THROUGH 31 MARCH 2019, AND DECLARING AN EMERGENCY.**

Motion second

Resolutions

Appropriations

Temporary Appropriation Ordinance #243 **AN ORDINANCE TO APPROPRIATE MONEY FOR THE RESPECTIVE FUNDS FOR THE CURRENT EXPENSES FOR THE PERIOD OF MONTHS, JANUARY 1, 2019 TO MARCH 31, 2019 INCLUSIVE.**

Motion second ___aye ___nay

Committees:

Service

Personnel

Bldg. & Grounds

Ordinance

Audit/Finance

Safety

Fire

- Extending Amherst Twp. fire contract 3 months, until new contract is formed
- Committee will meet again in February
- Henrietta Twp. fire contract for 3 years at 5% increase
- Kudos for the Tree Lighting, good job
- Get the officers emails and thank them for coming
(when email officers have them public records request contracts with Vermilion/Brownhelm contract

Police

- 10 traffic citations, hit & run, barking dog complaint
- Overheating issue with Cruiser 223, Cruiser 22 – 4 new tires
- Intern for 1 month through a partnership with Tiffin University.

Cemetery

Next meeting will be January 9, 2019 at 6:30 p.m.

BPA

Next meeting will be January 7, 2019 at 7:30 p.m.

Park

Next meeting will be January 3, 2019 at 7:30 p.m.

Zoning

107 N. Lake St, veterinary clinic, no overnight stays.

Will be sending zoning ordinance info to Safebuilt for review.

Next meeting will be January 23, 2019 at 6:30 p.m.

Old/New Business**Adjournment**